

Summons to Attend

Full Council

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To: The Mayor and Councillors of Haringey Council.

Dear Sir/Madam,

A meeting of the Council of the London Borough of Haringey will be held at the Civic Centre, High Road, Wood Green, N22 8LE on MONDAY, 19TH MARCH, 2007 at 19:30 HRS, to transact the following business:

AGENDA

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. TO ASK THE MAYOR TO CONSIDER THE ADMISSION OF ANY LATE ITEMS OF BUSINESS IN ACCORDANCE WITH SECTION 100B OF THE LOCAL GOVERNMENT ACT 1972**
- 3. DECLARATIONS OF INTEREST**

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest

becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.

4. **TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 19 FEBRUARY 2007. (PAGES 1 - 10)**
5. **TO RECEIVE SUCH COMMUNICATIONS AS THE MAYOR MAY LAY BEFORE THE COUNCIL**
6. **TO RECEIVE THE REPORT OF THE CHIEF EXECUTIVE (PAGES 11 - 12)**
7. **TO RECEIVE THE REPORT OF THE HEAD OF LEGAL SERVICES AND MONITORING OFFICER (TO FOLLOW)**
8. **TO CONSIDER REQUESTS TO RECEIVE DEPUTATIONS AND/OR PETITIONS AND, IF APPROVED, TO RECEIVE THEM**
9. **TO CONSIDER HARINGEY'S SUSTAINABLE COMMUNITY STRATEGY 2007 - 2016/7 "A SUSTAINABLE WAY FORWARD" (PAGES 13 - 54)**
10. **TO ANSWER QUESTIONS, IF ANY, IN ACCORDANCE WITH COUNCIL RULES OF PROCEDURE NOS. 9 & 10 (PAGES 55 - 64)**
11. **TO RECEIVE REPORTS FROM THE FOLLOWING BODIES (PAGES 65 - 126)**
 - a) The Executive – Report 15. 2006/7
 - b) General Purposes Committee – Report 4. 2006/7

In accordance with Council Rules of Procedure No. 12(1), the Chief Executive will submit a report, if appropriate, listing any recommendations from the Overview and Scrutiny Committee requiring policy change or executive action.

12. **TO CONSIDER THE FOLLOWING MOTIONS IN ACCORDANCE WITH COUNCIL RULES OF PROCEDURE NO. 13**

MOTION U (2006/07):

Councillor Egan has given notice that he will move in the following terms:

“This Council notes current proposals from the police to reduce the front desk service at night-time hours at Wood Green Police Station.

This Council believes that a 24-hour staffed front desk at the police station in Wood Green is and should remain a key part of the policing arrangements for Haringey, and in particular Wood Green.

This Council calls on the Leader and Executive Member for Crime and Community Safety to ask the police to reconsider their proposals to ensure that the proven demand for front desk services is balanced with the need for officers on the streets.”

MOTION V (2006/07):

Councillor Wilson has given notice that he will move in the following terms:

“This Council

Recognises and welcomes the extra resources that have been put into the NHS by Labour since 1997, following years of under funding by the Conservative Government; But,

expresses anger and dismay at;

- the continuing financial crisis in the NHS and the impact that is having on frontline health services in Haringey, and on Haringey PCT’s ability to properly plan services;
- the London Strategic Health Authority repeated raiding of Haringey PCT’s budget, with over £10 million top-sliced from the 2006/07 budget;
- the Health Authorities threat to again top-slice the PCT’s budget by up to 3.6% in 2007/08, taking up to £12.5 million away from health services in Haringey to be ‘loaned’ to other parts of the Health Service in London;
- the absence of any commitment from the Secretary of State for Health in her recent letter as to when this £12.5 million ‘loan’ will be returned to the PCT;
- the PCT’s latest budget forecasts for 2007/08, which shows a £11.4m funding gap between what the Trust needs to spend to cover wage rises, inflation and new Government targets, and what has been provided by the Labour Government;

opposes the Labour Government’s incompetent management of the National Health Service;

further opposes Haringey Labour Party’s feeble acquiescence in this mismanagement, and their lack of opposition to the continued raiding of Haringey PCT’s budget;

and calls on the Labour Leader of Haringey Council and the Labour MP for Tottenham to join Haringey Liberal Democrats and Lynne Featherstone MP in arguing with Ministers against these cuts and standing up for Haringey's Health Service"

MOTION W (2006/07):

Councillor Aitken has given notice that he will move in the following terms:

"Council recognises that:

1. Crime and the fear of crime remain major concerns of residents in Haringey, in particular fuelled by the persistence of so-called low level crime and antisocial behaviour, the shortage of police officers on the beat, and the difficulty in getting an adequate response to incidents from an overstretched police force;
2. The general public's confidence in safely visiting by day and night all parts of Haringey must be reinforced, in particular by tackling at source known centres of disorder;
3. Whilst partnership arrangements have led to better co-ordination between agencies on law-enforcement within the Council's area, these are hampered by lack of resources and appropriate powers locally, and misdirected government policies nationally;

and notes that:

1. More police officers on patrol are urgently needed, and could be provided by switching the billions of pounds being wasted on introducing the Government's ineffective national ID Card scheme to police budgets;
2. Local communities need visible policing therefore we welcome plans announced by the Metropolitan Police to re-develop Wood Green Police Station, however there is still a need to keep 24-hour front-counters open at all Police Stations in the borough.
3. The national 5-point 'We Can Cut Crime' campaign includes these proposals with others designed to reduce crime, reduce the fear of crime and improve the quality of life within the community, and ensure any victims of crime are properly compensated,

and therefore

Council resolves to:

1. Support the objectives of the national 'We Can Cut Crime' campaign;
2. Lobby the relevant Secretaries of State for the action proposed in that campaign, and for the additional powers and resources needed locally by the

Council and the Police to deliver their objectives, and calls on local Members of Parliament to support the campaign, and to write to Ministers accordingly”.

Dr Ita O'Donovan
Chief Executive
River Park House
225 High Road
Wood Green
London N22 8HQ

Friday 9 March 2007

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MINUTES OF THE FULL COUNCIL
MONDAY, 19 FEBRUARY 2007

Councillors Adamou, Adje, Aitken, Alexander, Amin, Basu, Beacham, Bevan, Beynon, Bloch, Bull, Butcher, Canver, Cooke, Davies, Demirci, Diakides, Dobbie, Dodds, Dogus, Edge, Egan, Engert, Gorrie, Griffith, Haley, Hare, B. Harris, Hoban, Jones, Rahman Khan, Knight, Kober, Lister, Mallett, Meehan, Mughal, Newton, Oakes, Oatway, Patel, Peacock, Portess, Rainger, Reid, Reith, Santry, Stanton, Thompson, Vanier, Weber, Whyte, Williams, Wilson and Winskill

Apologies Councillor C. Harris

MINUTE NO.	SUBJECT/DECISION	ACTION BY
CNCL92.	TO RECEIVE APOLOGIES FOR ABSENCE An apology for absence was received from Councillor C. Harris.	
CNCL93.	TO ASK THE MAYOR TO CONSIDER THE ADMISSION OF ANY LATE ITEMS OF BUSINESS IN ACCORDANCE WITH SECTION 100B OF THE LOCAL GOVERNMENT ACT 1972 See minutes 96, 101 & 102.	
CNCL94.	DECLARATIONS OF INTEREST Councillor Adje declared a personal interest in item 10 – Financial planning, as he was an employee of the London Fire and Emergency Planning Authority for which a portion of the precept was paid to. Councillor Butcher declared a personal interest in item 10 – Financial planning, as he was an appointed Member of the London Fire and Emergency Planning Authority for which a portion of the precept was paid to. Councillor Engert declared a personal interest in item 10 – Financial planning, as she was an appointed Member of London Travel Watch for which a portion of the precept was paid to. Councillor Meehan declared a personal interest in item 10 – Financial planning, as he was in receipt of a freedom pass. Councillor Reith declared a personal interest in item 10 – Financial planning, as she was an appointed Member of London Travel Watch for which a portion of the precept was paid to. Councillor Williams declared a personal interest in Motion T – as he was an employee of a trade association within the Pub Industry.	

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<p>CNCL95.</p>	<p>SECTION 106 OF THE LOCAL GOVERNMENT FINANCE ACT 1992</p> <p>Members were reminded of the need to consider whether they needed to make a declaration in accordance with Section 106 of the Local Government Finance Act 1992 in relation to unpaid community charge or council tax liability which was two months or more outstanding.</p> <p>No such declarations were made.</p>	
<p>CNCL96.</p>	<p>TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 5 FEBRUARY 2007.</p> <p>The Mayor agreed to admit the minutes as urgent business. Because of the short timescale between the last meeting and this, it was not possible to circulate the minutes with the summons. The minutes should be confirmed at the next available meeting of the Council.</p> <p>Copies of the Minutes having been circulated, they were taken as read.</p> <p>RESOLVED:</p> <p>That the minutes of the meeting of the Council held on 5 February 2007 be signed as a true record.</p>	
<p>CNCL97.</p>	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE MAYOR MAY LAY BEFORE THE COUNCIL</p> <p>The Mayor reported that she had attended the launch of the Lesbian, Gay, Bisexual and Transgender history month at Wood Green Central Library.</p> <p>The Mayor was sad to announce the death of Petra Clark wife of former Councillor Peter Clarke. Councillor Diakides paid tribute.</p>	
<p>CNCL98.</p>	<p>TO RECEIVE THE REPORT OF THE CHIEF EXECUTIVE</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That the Acting Director of Finance undertake the role of Section 151 officer until permanent recruitment to the post of Director of Corporate Resources has been completed. 2. That the Council's Constitution be amended to reflect the matters at paragraphs 6.3, 6.4 and 6.5 of this report, until such time as the new Director of Corporate Resources takes up post. 	
<p>CNCL99.</p>	<p>TO RECEIVE THE REPORTS OF THE HEAD OF LEGAL SERVICES</p>	

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	<p>AND MONITORING OFFICER There were no matters to report.</p>	
CNCL100	<p>TO CONSIDER REQUESTS TO RECEIVE DEPUTATIONS AND/OR PETITIONS AND, IF APPROVED, TO RECEIVE THEM There were no deputations or petitions.</p>	
CNCL101	<p>TO CONSIDER THE REPORT OF THE ACTING DIRECTOR OF FINANCE IN RESPECT OF FINANCIAL PLANNING 2007/8 TO 2010/11 AND TO AGREE THE COUNCIL TAX FOR 2007/8. The Mayor agreed to admit the report as urgent business. The report could not be circulated earlier as vital information was awaited from the preceptors. The report needed to be admitted in order that the Council Tax may be set for 2007/08.</p> <p>On a Motion by Councillor Mallet there being 30 for and 25 against it was:</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the final settlement be noted and the way forward as outlined in the circulated report in respect of the levying authorities and Local Authority Business Growth Incentive scheme be agreed. 2. That approval be given to the reduction in non-HRA rent levels as set out in the circulated report. 3. That the uncertainty as a result of single status negotiations be noted. 4. That the business unit cash limits, set out in Appendix C of the report, be agreed. 5. That the Greater London Authority precept be noted. 6. That the budget resolution in the specified format as set out in the attached appendix be agreed. 7. That the reserves policy attached at Appendix E of the report, be agreed. 	
CNCL102	<p>TO ANSWER QUESTIONS, IF ANY, IN ACCORDANCE WITH COUNCIL RULES OF PROCEDURE NOS. 9 & 10 The Mayor agreed to the admission of this report as urgent business. Under Standing Orders, notice of questions was not requested until eight clear days before the meeting, following which matters raised had to be researched and replies prepared, in order to be given at the meeting.</p>	

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	<p>There were 10 oral questions and 27 for written answer.</p> <p>Oral Questions 7 – 10 were not reached in the allotted time and written answers were supplied to these questions.</p>	
CNCL103	<p>TO RECEIVE REPORTS FROM THE FOLLOWING BODIES</p> <p>RESOLVED:</p> <p>That Executive report number 14 be received and adopted.</p>	
CNCL104	<p>TO CONSIDER THE FOLLOWING MOTIONS IN ACCORDANCE WITH COUNCIL RULES OF PROCEDURE NO. 13 <u>MOTION R</u> (2006/07):</p> <p>It was moved by Councillor Mughal and seconded by Councillor Hoban that:</p> <p>“This Council recognises the vital role played by private sector businesses towards the present and future economic well being of Haringey and its residents, and believes that more work needs to be done to make Haringey an attractive place to do business, and to foster an enterprise culture within the Council.</p> <p>This Council therefore resolves to make 2007 the 'year of business' for the Council, pursuing with greater vigour the promotion of enterprise in the borough wherever possible, including through the production and promotion, through council publications, of business directories for the borough; the creation of a business services desk in the Council, with the establishment of identified business champions in appropriate council departments, and the development and promotion of a brand for Haringey as a great place to do business”.</p> <p>An amendment to motion R was moved by Councillor Amin and seconded by Councillor Cooke that:</p> <p>Delete all after “Haringey and its residents,” in the first sentence, and insert</p> <p>“and welcomes the Council’s clear focus on promoting enterprise and its string of successes in making Haringey a great place to do business.</p> <p>This Council notes that our borough has levels of new business VAT registrations 16% above the London average and that rates of self employment in Haringey are rising, and welcomes the success of the Trade Local project which showed how increasing</p>	

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the supply chain opportunities for local business has benefited the local economy, with over 1,000 businesses in the borough engaged in the programme.

This Council welcomes the success of the 2006 Haringey City Growth Business Awards in attracting 300 businesses to the event, and looks forward to an equally successful ceremony on 8 March 2007, building on the considerable amount of work done to consolidate and improve the Council's relationship with local business.

This Council welcomes the wealth of information to support businesses now being made available on the Council website and looks forward to the future development of this as a resource for local businesses. A new business lounge was recently launched at Wood Green Library, providing a range of services including access to cashflow and business planning software and dedicated one-to-one business advice and support.

This Council, mindful that physical regeneration must always be accompanied by social regeneration through new employment opportunities and new skills training, recognizes the crucial importance of partnership working with the local private sector to tackle worklessness in our borough through active intervention.

This Council therefore resolves to continue its policies throughout the term of this council and to launch a charter with local businesses, within the next four months, to encourage businesses to sign up to the Haringey Guarantee, providing an opportunity for employers to gain support in accessing a local committed and skilled workforce as well as providing local residents with job opportunities."

The amendment was then put to the meeting and declared carried. There being 30 for, 0 against, and 25 abstentions.

The substantive Motion as amended was then put to the meeting.

A named vote was requested in respect of the Substantive Motion.

For: The Mayor (Councillor Adamou), the Deputy Mayor (Councillor Thompson), Councillors Adje, Amin, Basu, Bevan, Bull, Canver, Cook, Diakides, Dobbie, Dodds, Dogus, Egan, Griffith, Haley, B Harris, Jones, Khan, Knight, Kober, Lister, Mallett, Meehan, Patel, Peacock, Reith, Santry, Stanton and Vanier.

Against: Nil

Abstentions: Councillors Aitken, Alexander, Beacham, Beynon, Bloch, Butcher, Davies, Demirci, Edge, Engert, Gorrie, Hare, Hoban, Mughal, Newton, Oakes, Oatway, Portess, Rainger, Reid, Weber, Whyte, Williams, Wilson and Winskill.

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Absent : **Councillors Baker, C. Harris**
 The Substantive Motion was declared CARRIED.

MOTION S (2006/07):

It was moved by Councillor Whyte and seconded by Councillor Aitken that:

“This Council believes that the Freedom of Information Act 2000, which came into force on 1st January 2005, is a significant and most welcome piece of legislation in empowering citizens and ensuring all forms of government and public bodies are effectively scrutinised and held to account. This Council celebrates the significant benefits of this legislation to the public which far exceed its administrative costs.

This Council believes that it is vital that the Freedom of Information legislation is better publicised throughout Haringey and that every step should be taken to ensure that this Council meets all relevant requests for information within the specified time requirements set out by the legislation.

This Council also opposes current proposals to significantly change, after a very short period of time, the administration of this significant legislation, especially relating to the dangerous proposal that unrelated requests by the same individual or organisation to an authority should be aggregated and refused if the aggregated cost exceed the specified financial limits. This Council believes this proposal could severely ration use of the Act by the local media and campaigning organisations.

This Council urges Haringey’s two Members of Parliament to defend the basic principles of the Freedom of Information Act 2000 and to ensure that the harmful proposals as set out in the current consultation by the Department of Constitutional Affairs are opposed.

An amendment to motion S was moved by Councillor Basu and seconded by Councillor Reith that:

Delete all after “far exceed its administrative costs” (end of paragraph 1) and replace with:

“This Council is proud of its record in responding openly and fairly to legitimate Freedom of Information requests. We will continue to put resources into ensuring that the Council complies with the obligations set out by the legislation.

This Council notes the current Government consultation on the way in which those regulations could be improved for the vast majority of users of the new powers just two years after they were first introduced.

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	<p>This Council believes that the more there is a culture of openness, the better decision-making is, and that when decisions have to be publicly explained, they are better taken.</p> <p>This Council believes that the government's legislation and the consultation now taking place will encourage the development of informed accountability at all levels of government and will have a positive and widespread effect on the delivery of public services.</p> <p>Therefore this Council will urge the Department of Constitutional Affairs in its consultation on draft regulations to strengthen the operation of Freedom of Information requests and urges Haringey's two MPs to defend the spirit, credibility and integrity of the Freedom of Information legislation".</p> <p>The amendment was then put to the meeting and declared CARRIED. There being 30 for and 25 against.</p> <p>The substantive Motion was then put to the meeting and declared CARRIED. There being 30 for, 0 against, and 25 abstentions.</p> <p>Motion T was not heard due the lack of time.</p>	
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Councillor Gina Adamou

Mayor

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COUNCIL TAX RESOLUTION

1. That it be noted that on 3 January 2007 the Acting Director of Finance in consultation with the Executive Lead Member for Finance agreed the amount of 84,468 as the council tax base for the year in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax base) Regulations 1992 made under Section 33(5) of the Local Government Finance Act 1992.
2. That the following amounts now be calculated by the Council for the year 2007/08 in accordance with the Sections 32 to 36 of the Local Government Finance Act 1992.
 - (a) £827,869,000 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(2) of the Act.
 - (b) £600,096,000 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3) of the Act.
 - (c) £227,773,000 being the amount by which the aggregate at 2(a) above exceeds the aggregate at 2(b) above, calculated by the Council, in accordance with the Section 32(4) of the Act, as its budget requirement for the year.
 - (d) £132,507,639 being the aggregate of the sums which the Council estimates will be payable for the year into its general fund in respect of redistributed non-domestic rates, revenue support grant, additional grant, or SSA reduction grant increased by the amount of the sums which the Council estimates will be transferred in the year from its collection fund to its general fund in accordance with Section 97(3) of the Local Government Act 1998 or reduced by the amount of sums which the Council estimates will be transferred in the year from its general fund to its collection fund in accordance with Section 97(4) of the Local Government Finance Act 1998 and increased by the amount of any sum which the Council estimates will be transferred from its collection fund to its general fund pursuant to the Collection Fund (Community Charges) directions under Section 98(4) of the Local Government Finance Act 1998 made on 7 February 1994 or reduced by the amount of any sum which the Council estimates will be transferred from its general fund to its collection fund pursuant to the Collection Fund (Community Charges) directions under Section 98(5) of the Local Government Finance Act 1998 made on 7 February 1994.
 - (e) £1,127.83 being the amount at 2 (c) above less the amount at 2(d) above, all divided by the amount at 1 above, calculated by the Council, in accordance with Section 33(l) of the Act, as the basic amount of its council tax for the year.

(f) Valuation Bands

	£
A	751.89
B	877.20
C	1,002.51
D	1,127.83
E	1,378.35
F	1,629.10
G	1,879.71
H	2,255.66

Being the amounts given by multiplying the amount at 2(e) above the number which, in the proportion set out in Section 5(l) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number in which that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(l) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

3. That it be noted that for 2007/08 the amounts in precepts issued to the Council, in respect of the Greater London Authority and its functional bodies, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

Valuation Bands

	£
A	202.59
B	236.35
C	270.12
D	303.88
E	371.41
F	438.94
G	506.47
H	607.76

4. That having calculated the aggregate in each case of the amounts at 2(f) and 3 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2007/08 for each of the categories of dwellings shown below.

Valuation Bands

	£
A	954.48
B	1,113.55
C	1,272.63
D	1,431.71
E	1,749.76
F	2,068.04
G	2,386.18
H	2,863.42

Council Meeting – 19 March 2007

Report Title: **Appointment of Monitoring Officer**

Report of: **CHIEF EXECUTIVE**

Wards(s) affected: **All**

Report for: **Non - key**

1. Purpose

1.1 To appoint a Monitoring Officer

2. Recommendations

2.1 That the Deputy Head of Legal Services be appointed as the Council's Monitoring Officer with effect from 30 March 2007 until permanent recruitment to the post of Head of Legal Services.

Report Authorised by: **Chief Executive**

Contact Officer: **Ken Pryor, Deputy Head of Member Services.**
Tel: 0208 489 2915

3. Executive Summary

3.1 The Council must appoint a Monitoring Officer for performing the duties imposed by section 5 of the 1989 Local Government and Housing Act.

4. Reasons for any change in policy or for new policy development (if applicable)
N/A

5. Local Government (Access to Information) Act 1985

1. The following papers have been used in the preparation of this report and can be inspected at River Park House, 225 High Road Wood Green, London, N22 8HQ by contacting Ken Pryor on 020 8489 2915.

The Council's Constitution

6. Background

- 6.1 The current Monitoring Officer and Head of Legal Services, Davina Fiore, is due to leave the Council's employment on 29 March 2007 to take up a post with London Fire and Emergency Planning Authority.
- 6.2 The 1989 Local Government and Housing Act states that a duty of the authority is "to designate one of their officers (to be known as "monitoring officer") as the officer responsible for performing the duties imposed by section 5 of the Act.
- 6.3 Section 5A (10) goes on to state that " The duties of an authority's monitoring officer under this section shall be performed by him personally or, where he is unable to act owing to absence or illness, personally by such member of his staff as he has for the time being nominated as his deputy for the purposes of this section."
- 6.4 The Deputy Head of Legal Services is presently Deputy Monitoring Officer but, in order to satisfy the Act, it is recommended that John Suddaby is designated Monitoring Officer with effect from 30 March until such time as a new Head of Legal Services takes up post. He will also undertake the role of Acting Head of Legal Services until the new Head of Service takes up post
- 6.5 . The constitution at K1 and F.7 identifies the Monitoring Officer as one of three key posts that the Authority must appoint.

7. Comments and the Head of Legal Services and Monitoring Officer

- 7.1 The Council must by law appoint a single officer with overall responsibility for performing the duties imposed by section 5 of the 1989 Local Government and Housing Act.

HARINGEY COUNCIL

 Agenda item: **[No.]**
Council**19th March 2007**

Report Title: "A Sustainable Way Forward" – Haringey's Sustainable Community Strategy 2007-2016/17

Forward Plan reference number (if applicable): **[add reference]**

Report of the Chief Executive Dr. Ita O'Donovan

Wards(s) affected: ALL

Report for: Key

1. Purpose (That is, the decision required)

1.1 To receive and adopt "A sustainable way forward" Haringey's Sustainable Community Strategy 2007/16

2. Recommendations

2.1 To adopt the Strategy, subject to the comments of the Haringey Strategic Partnership. To delegate to the Chief Executive, in consultation with the Leader, the agreed consequential changes following the HSP meeting on 22nd March 2007

Report Authorised by: Justin Holliday, Assistant Chief Executive

Contact Officer: Janice Robinson, Principal Policy Officer,
Janice.robinson@haringey.gov.uk 020 8489 2613

3. Director of Finance Comments

3.1 The financial implications are set out under 10.1

4. Head of Legal Services Comments

4.1 The legal implications are set out in paragraphs 9.1 and 9.2 of the report.

5. Local Government (Access to Information) Act 1985

5.1 Any further information or background documents referred to in this report or associated with the Sustainable Community Strategy can be obtained from Janice Robinson 020 8 489 2613 janice.robinson@hairngey.gov.uk

6. The Development of “A sustainable Way Forward”

- 6.1** The Sustainable Community Strategy (the Strategy) is the top level overarching strategy for the whole borough. The purpose of the Strategy is to “promote and improve the economic, social and environmental well-being of the area and to contribute to the achievement of sustainable development in the U.K.” There is a requirement on the local authority to produce such a strategy in partnership. Our existing community strategy reached the end of its lifecycle at the end of March 2007 and this strategy will become effective from April 2007. The Strategy attached as Appendix 1 is the outcome of the Haringey Strategic Partnership (HSP or Partnership).
- 6.2** The document has been developed through the structures of the HSP. The main board has overseen the entire process. However, the on-going development was delegated to a Steering Group formed from the HSP. The HSP theme groups were also engaged in the development process. The Council has been fully informed on the development of the strategy with the involvement of the Majority and Minority Groups, the Executive Advisory Board, chief officers and other tiers of staff.
- 6.3** Following extensive consultation the Strategy has the following overarching vision:
“A place for diverse communities that people are proud to belong to”
 and sets out six outcomes for Haringey:
- **people at the heart of change**
 - **an environmentally sustainable future**
 - **economic vitality and prosperity shared by all**
 - **safer for all**
 - **healthier people with a better quality of life**
 - **people and customer focused**

The consultation formed a central pillar for the development of the strategy. Alongside this the biggest opportunities and challenges facing the borough also informed the development of the strategy and this is incorporated into the allied Local Area Agreement (LAA). The LAA forms a major part of the delivery of the strategy. The LAA has been developed through an evidence based planning process. The priority indicators and targets have been agreed in partnership, and they are and developed upon a clear understanding of the key issues for Haringey. Because of external government deadlines the LAA had to be developed, agreed and signed-off by the HSP prior to the completion of the Strategy.

7. Consultation

- 7.1** An inclusive and comprehensive consultation programme was used to engage residents, business and other partners in the development of the Strategy. The consultation programme was given a distinct identity with the “Have your say – shape the future” logo. The consultation used a range of means that were appropriate to the varying audiences to ascertain views and comments. The results of this consultation underpin the strategy. Set out below is a condensed overview of the consultation process. A more detailed report setting out the

elements of the consultation process can be obtained from the contact officer listed on the frontpiece of this report.

7.2 The consultation took place over two main phases

- **Phase 1** was largely, but not wholly based upon a postcard campaign and was designed as qualitative consultation. The postcard phase of this consultation commenced on 17th June 2006 and ended on 25th August 2006. The consultation then moved onto more formal groups and meetings, but still used the four questions from the postcard as a basis for engaging with residents and stakeholders. This phase of the consultation ended on 31st October by which time
 - there had been approximately 1,200 responses to the postcard questionnaire,
 - the “Have your say – shape the future” road show had made 7 visits to shopping areas across the borough
 - An article was placed into the July issue of Haringey people
 - the road show had visited all the Area Assemblies
 - staff working on the Strategy had met with 17 community, voluntary and hard to reach groups
 - the road show went to four large community events across the borough
 - the consultation campaign had made contact with every community group known to the borough
 - A competition to engage children and young people was set up
- **Phase 2** of the consultation invited comment on the first draft of the strategy. This commenced on 20th November 2006 and ended on 5th January 2007. This consultation included
 - A newsletter giving an update and feedback on the results of the consultation and how to comment on the draft was sent to all earlier participants in the process and all community and voluntary groups
 - A similar article was posted onto the Haringey website and placed in the December issues of Haringey People
 - The draft Strategy was publicly available on the Haringey website
 - An invitation to comment sent out to those groups previously involved with the strategy
 - It was an agenda item at Area Assembly Meetings
 - It was discussed at the HSP theme board meetings to allow feedback and comments on the draft
 - A workshop event for staff across the Partnership to comment on the Strategy was held
 - A briefing was provided to majority and minority groups on Haringey Council.

7.3 Results of the first phase of the consultation

The most common themes arising from the postcard questionnaire are set out below

What are the good things about living in Haringey?

- The cultural diversity - the people was also a popular response
- Open space/trees /parks
- Transport - proximity to central London was also a common theme

- The shopping experience

What three things do you think would make Haringey a better place?

- Less crime/anti social behaviour/greater safety
- It should be cleaner/tidier/less rubbish/dirt
- Better services/opportunities for young people
- Better public services

What should Haringey be like in 10 years time?

- A good place to live - there was also an aspiration that Haringey should be as good as 'other' places
- It should be clean and tidy
- It should be safe
- Better open spaces and parks

What concerns do you have about living in Haringey?

- The prevalence of crime and anti-social behaviour
This was the overwhelming response followed a very big drop to:
- Lack of cleanliness/amount of rubbish
- Young people - either concern about them or about the lack of services
- Education and schools

These results have all been incorporated into the strategy

7.4 Results of the second phase – comments on the draft

The results of the second phase or comments on the draft were, unsurprisingly, more focused and confined to the draft document. The comments and advice received from partners and other stakeholders can be summed up: The final strategy should:

- Focus more on children and young people
- Address health inequalities
- Tackle deprivation and poverty
- Ensure that the need for more and improved affordable housing should be a central part of the strategy

These issues are now clearly worked into the strategy.

8. Next Steps

8.1 Monitoring progress and delivering the strategy

The Strategy is ambitious and sets high expectations for Haringey. The action plans to support the delivery of this strategy are currently being developed and these will be in place by April 2007. The Local Area Agreement forms a large element of the delivery of the strategy and the targets for these have already been developed by the HSP. The performance indicators that will be contained within the scorecard covers those elements most critical to the delivery of the strategy and the 'health' of the borough.

Both the 'scorecard' and the action plans will be reviewed to check progress and outcomes against targets and objectives. There will be a quarterly review of the 'scorecard' for members of the Partnership to review progress. There will be a

six monthly review of the wider action plan and a wider annual evaluation of the Strategy and the underpinning action plans. The entire Strategy will be fundamentally reviewed every four years. The next review will take place in 2010.

The consultation and evidence underpinning the Strategy will also inform our spatial planning and be built into the development of Haringey's Local Development Framework.

8.2 Production

The Strategy and the supporting action planning documents will be produced in a variety of formats and will also be available electronically.

9. Strategic Implications

- 9.1** The Community Strategy sets the high level vision for the Haringey Strategic Partnership until 2016/17. It is a long term strategy addressing the biggest opportunities and issues facing the whole borough. It seeks to build upon the borough's success and potential but also to tackle the issues associated with deprivation that face some parts of our community and some of our areas. It will shape the business and resource planning of the Partnership agencies and organisations. It is a Strategy that will be reviewed and renewed and will therefore retain its relevance.

10. Financial Implications

- 10.1** This is a high level strategy. The activities of the Council under this Strategy clearly need to be contained within existing financial plans.
- 10.2** The budget for producing the community strategy will be met by resources that have already been identified. The costs of projects and programmes associated with the delivery of the strategy will be contained within existing resources. The Local Area Agreement aligns funding streams that will deliver a large part of the Sustainable Community Strategy.

11. Legal Implications

- 11.1** The council has a duty to prepare a Community Strategy under the Local Government Act (section 4(1) of the LGA 2000). Government guidance states this should be done in partnership with the local strategic partnership. This strategy has been developed under the direction of the Haringey Strategic Partnership and through its structures.
- 11.2** **Whenever the Council proposes to use its very important powers, under section 2 of the LGA 2000, to promote the economic, social or environmental well-being of the Borough, Members must first have regard to the Community Strategy.**

12. Equalities Implications

- 12.1** The Sustainable Community Strategy sets out a long term vision for the whole borough. It covers spatial, economic, social and environmental issues. An initial

equalities impact assessment has been undertaken. The initial assessment shows that if delivered, the strategy will have a favourable impact upon those facing social disadvantage or those with high needs. However, the full delivery/action plans are not yet drawn up. Once these are completed it will be possible to undertake a more holistic impact assessment that brings in those wider issues that are associated with the Strategy. The Local Area Agreement will deliver a large part of the Sustainable Community Strategy. The Local Area Agreement was subject to an earlier impact assessment. This assessment demonstrated that the LAA would have a positive impact upon equalities groups in the borough by addressing identified needs and would significantly reduce the barriers faced by some equalities groups.

13. Use of Appendices / Tables / Photographs

- 13.1** The Sustainable community Strategy “A Sustainable Way Forward” is attached as Appendix 1.

Haringey Community Strategy

Draft

A sustainable way forward

A Vision for Haringey



Working together with local communities and other partners

Appendix 1

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Foreword

Welcome to Haringey's Sustainable Community Strategy

This strategy draws on the aspirations of residents, businesses and the community and voluntary sector and addresses the biggest challenges and opportunities facing us. Before we embarked upon this strategy the Haringey Strategic partnership undertook an extensive consultation campaign to know what you thought was important for Haringey.

For the people of Haringey the borough's diversity is one of the best things about living in the borough. The vision for Haringey reflects this.

Haringey 2016 our vision:

"A place for diverse communities that people are proud to belong to"

The aim of this Strategy is to improve the quality of life for everyone. This Strategy sets out our ambitions for the borough and what we want Haringey to be like in 2016. It is important that people feel proud about where they live and to have a sense of belonging and responsibility for the area. People also need to feel safe and secure and together we will make the borough a safer place.

Haringey is a good place to live, work and do business and we want to make it even better. Our community is at the heart of everything we do. We have excellent community relations in Haringey and we will work to extend this and build an even more cohesive community those shares and enjoys all the borough has to offer.

We have a growing population with the numbers of children increasing at the fastest rate. We will need first rate schools, facilities and homes to meet the needs of our population. We will need to increase opportunity and improve people's qualifications and skills. We will open up access to work and employment. We will protect vulnerable people and those in the greatest need ensuring they are treated with respect and dignity. We want to tackle deprivation and low pay and will make child poverty a focus of our work over the coming years.

The needs of children and young people are at the heart of this document. We want them to have happy and fulfilling lives, to be able to achieve and reach their potential. We will make their hopes and aspirations central to the work of the Partnership. They are the future.

Councillor George Meehan
Chair of the Haringey Strategic Partnership

Leader of Haringey Council

Executive summary

People at the heart of change

Haringey is a cohesive community where people get on well together. More people will be happy with where they live and take a pride in the clean and attractive public realm, built environment, and excellent parks. The places we love and our buildings of heritage will be protected. There will be outstanding schools, more and better housing, improved shopping and transport and a thriving arts and cultural sector.

An environmentally sustainable future

Together with others, Haringey will have reduced the borough's environmental footprint. There will be reductions in carbon emissions with clear targets for continued reduction. Transport will be measurably more sustainable. We will be recycling more and wasting less.

Economic vitality and prosperity shared by all

The community will benefit from increased economic activity in Haringey and in the wider region. We will tackle low incomes and deprivation and we will see increased levels of employment, greater prosperity, opportunity and enterprise. Our children and young people will be achieving more than ever and we will place emphasis on increasing their life chances and inclusion in education and training. We will ensure that these benefits will reach all children especially those who are most disadvantaged. The opportunities to learn and develop will have greatly increased and will be accessible throughout life.

Safer for all

Haringey will be a safer borough where people feel safe and confident about using all the wonderful spaces and places Haringey has to offer. Public transport will be safer and our homes will be more secure. Vulnerable people will be protected. People will show concern for others, taking a pride in their surroundings. Children and young people will have positive opportunities and will be able to enjoy and learn without crime and bullying affecting their lives. Our roads will be safer.

Healthier people with a better quality of life

Health inequalities will be markedly reduced with people living longer and healthier lives in all parts of the borough. Haringey's babies will be healthier. More people will be living independently at home and will be able to access opportunities and support to increase their wellbeing and enjoyment of life. There will be more warm and decent homes. We will ensure that all our children and young people get the best possible start in life and that parents are able to play a full role in supporting and parenting their children.

People and customer focused

People will be able access high quality, services and facilities and will be at the heart of decision making and service planning. This will increase the levels of satisfaction with the services they receive. Community leadership will be transparent and accountable and there will be greater opportunities for civic engagement and volunteering. People will be drawn together across the communities and the generations and this will tackle isolation and exclusion. Children and young people will be involved in those decisions that affect them and their future.

Introduction

Haringey: the future, the people and the place

Haringey is an amazing place. We are a cosmopolitan borough of old and new communities. We have a diverse growing population and a diverse landscape, embracing the Edwardian sweep of Muswell Hill, the colourful spectacle of Harringay Green Lanes, the panoramic hill top views from Alexandra Place and the wide vistas of Tottenham Marshes and the River Lee. We want to promote the distinctiveness and uniqueness of our harmonious and varied communities to the world outside. We want to open up our under utilised areas, publicise Haringey to others so that they can identify opportunities for collaboration and reasons to invest in Haringey. We want to attract investment to help transform the borough and improve the places where we live, work and spend time.

Haringey is a welcoming borough and we want greater cohesion across neighbourhoods, cultures and generations. Haringey is a place where everyone can feel they belong and where everyone has a positive contribution to make. While celebrating diversity, we want to maintain and promote that which we hold in common, with people from all communities sharing and enjoying well managed, high quality services and schools. The borough's facilities and cultural opportunities will be easier to access through improved transport, better communications and effective technology. Haringey is incredibly well connected, and we will take full advantage of this, but, we need improved transport between Haringey's different neighbourhoods, and better services and connections with other parts of London and strategic points such as Stansted and the Eurostar at Kings Cross. We must use our proximity and connections to the 2012 Olympics in Stratford to gain benefit for Haringey.

Haringey is people focused. We want people to have greater opportunity to make a success of their lives and benefit from the prosperity of London and the wider region. We need an increased supply of high quality affordable housing, a reduction in health inequalities and we will tackle low incomes. Services will continue to improve and will be easier to access and of the highest quality. We will use resources wisely to secure long term improvement and sustainability. People will be at the heart of change and there will be effective and accountable civic leadership. Alongside this we want to see a dynamic and engaged voluntary, community and faith sector to help bring about improvement and secure success. We will empower people, ensuring that young people and children are included, so they can participate in what's important to them. Communities will see clear benefits from development and change.

How we developed this strategy

At the start of the process to develop this strategy we embarked upon extensive local consultation. Your views are at the heart of this document. These views, together with the considerations of the Haringey Strategic Partnership and your elected council representatives, coupled with what we know about the borough are set out in the rest of this document under six agreed priorities. At the end of the document you can learn more about how we will measure our progress and achievements.

People at the heart of change

A cohesive and included community that gets on well together, sharing and taking a pride in a clean and attractive environment. Our excellent parks and open spaces will continue to improve. There will be outstanding schools, good housing, improved shopping and transport and a thriving arts and cultural sector. The changes and improvements we see will increase resident satisfaction with where they live.

Why does this matter?

Community relations are a good barometer for the health of our borough and you told us that Haringey's diversity is something that you value. We also esteem that which we hold in common and we know that people get on well together. Haringey is one of the most diverse areas in the country and the changes we see create opportunity but we want to ensure that our good community relations continue. We want to create the conditions to help people settle in Haringey and make a success of their lives. We also need the resources to face some of the challenges that population change and growth bring. The needs of our communities should be at the heart of decision making with clear advantages resulting from investment and change.

With your help, the Better Haringey campaign has resulted in a borough that is cleaner and tidier and we know you want this to continue. A well designed and maintained environment increases well-being and the sense of pride that people have in their area. You told us you were ambitious for the borough and its people. You wanted better facilities and activities for children and young people. We know that people enjoy shopping and want this to improve and although you value our good transport connections you want them to get even better.

What you told us

"A truly cosmopolitan borough where people of diverse communities live and work in harmony"

"A place where people from all backgrounds can live, work and enjoy themselves"

"A safe, clean, harmonious and aspirational place where there is an excellent quality of life".

"A place where people take more pride in their surroundings"

"A clean and pleasant place to live in and visit"

What we want to see

We have excellent community relations, but we will not be complacent. We will promote inclusion and foster an even greater understanding and dialogue. We want all our communities to have easier access to our wonderful open spaces, our facilities and our shopping areas. Better transport connections and improved orbital travel will increase mixing and cohesion, boost economic outcomes by improving access to jobs and commerce and reduce traffic congestion. We will encourage better building design and standards across the borough to create housing, places and spaces that people need and that they enjoy and want to use. We will continue to increase the availability of affordable housing through the optimum use of existing dwellings and by increasing the overall level of our affordable housing stock. We will safeguard our buildings of heritage, build mixed and sustainable communities and protect and enhance open space, creating parks and open space that people respect and enjoy. We want an open and inclusive borough that we share with others by improving and creating places of enjoyment, culture and interest. From museums to cinemas we want to see a plurality and diversity of first class leisure and cultural opportunities that everyone can share and use.

How will we do it?

We will raise the cultural profile of central Tottenham, using the campus of the Bernie Grant Centre and Tottenham Town Hall, Tottenham Green Leisure Centre, Marcus Garvey Library and the College of North East London. Hornsey Town Hall will become the cultural centrepiece of Crouch End. We shall continue the development of Haringey Heartlands providing more homes, a new school, jobs and cultural and leisure facilities. Housing investment will create more affordable and decent housing and foster the development of sustainable and mixed communities.

We will use the strategic location of Tottenham Hale to meet the demand for high quality workspace and new homes. It will provide employment opportunities and community facilities. There will be a secure and protected future for Alexandra Palace, providing opportunities for leisure, work and business. We will work with neighbouring boroughs and the Mayor of London to improve transport and bring employment opportunities and new homes to the Upper Lea Valley, which includes Tottenham Hale and North Tottenham. The borough's social and physical programmes will build cohesion, increase access and inclusion

We will build new schools and Children's Centres that meet the needs of children and young people, creating extended schools that are truly at the heart of the community. We will continue with initiatives that promote cohesion and understanding, drawing together our older, newer and asylum

and refugee communities. With the support of our residents businesses and the community and voluntary sector we will build on the success of the Better Haringey campaign for a cleaner safer borough that we are all proud of.

An environmentally sustainable future

We want to tackle climate change and manage our environmental resources more effectively, increase levels of recycling, improve and promote sustainable transport and create sustainable and energy efficient homes and buildings. We want to reduce the borough's environmental footprint. We will engage children and young people in environmental issues, encouraging our future citizens to be our first 'green generation'.

Why does this matter?

Climate change is an immediate and long term threat to our way of life and will have a particularly high impact upon our children and future generations. We do not have unlimited resources and we should use them wisely and recycle more. Energy and water costs are likely to increase and conserving them will become critical to achieving value for money as well as environmental sustainability. Poor air quality and road congestion and homes and buildings that are poorly built and costly to heat, diminish both our quality of life and our wellbeing.

What you told us

"the greenest borough in London with the best recycling facilities and a community that cares about their environment"

"clean, comfortable, happy"

"A caring multicultural community who are tackling global issues such as environmental degradation and poverty"

What we want to see

Considerable improvements have been made with recycling in Haringey and this needs to extend across the borough. We want to reduce waste and enable far greater levels of recycling. We will protect biodiversity and open space. We shall take steps to minimise the borough's environmental impact, cut down on traffic congestion and reduce carbon emissions. To do this we will need to have and use more sustainable transport options. We need sustainable homes and buildings that are energy efficient and less costly to maintain. Haringey will play its part in protecting the environment for future generations and actively engage children and young people in these efforts.

How will we do it?

Along with local, London wide, national and international initiatives we will reduce carbon emissions. Haringey Council has signed up to the Nottingham Declaration. This pledges the Council to work with residents, businesses and organisations to build a basis on which we can make Haringey a greener and more environmentally-conscious borough. To help people better understand and adjust their environmental impact we will enable people to 'measure' their carbon footprint and provide information on how to reduce this sensibly and easily. The Council has also launched a 2020 vision to minimise waste. These leads will be taken up by the Strategic Partnership bringing all the major agencies and institutions together to adopt common policies and practices to reduce the use of finite resources. Haringey cannot tackle these issues on its own but by making our contribution together with regional and national government and joining in with international efforts we can make a significant contribution to managing resources and tackling climate change. Working with partners like British Gas we will increase home energy efficiency, enable the development of 'green homes', and work to ensure that all major new developments have a whole-life reduced environmental impact. There will be targeted initiatives to increase recycling across the whole borough. We will develop a network of cycle lanes and secure bike parks, promoting the use of public and greener transport, encouraging greater levels of walking and cycling. We will protect biodiversity and enhance our landscapes with more trees. We will work with our communities and encourage them to have pride in their area and bring forward new ideas to protect the environment. The work will continue with schools and we will particularly encourage greater involvement of our children and young people.

Economic vitality and prosperity shared by all

We will increase employment and the numbers of people in work, creating greater prosperity, opportunity and enterprise. Children will achieve more at school. We will place emphasis on increasing the life chances for young people and will increase the numbers of young people engaged in education and training. We will tackle low income and poverty and champion lifelong learning for all.

Why does this matter?

London is a wealthy city that offers opportunity. However not all of our community has shared in the capital's prosperity. Worklessness and deprivation have left some members of our community disempowered and socially excluded. Deprivation has also had a negative effect upon the physical environment of some of our communities. We know that worklessness, isolation and low income have adverse effects upon our health and wellbeing. Poverty, low achievement and lack of opportunity have a particularly high impact upon the life chances of young people. We want our young people to have the encouragement and opportunity to gain the skills and confidence that will enable them to make their way in the world.

What you told us

"more entrepreneurial to generate wealth and opportunity"

"an economically strong and prosperous borough"

"tackle poverty and social exclusion, ensuring everyone benefits from change"

What we want to see

We want a socially inclusive borough that tackles poverty and disadvantage. We want all people to have the opportunity to make a success of their lives for themselves, their families and their communities. We also want to ensure that we protect those on the lowest incomes and those who are the most vulnerable. We want to extend opportunities for life long learning, work, training and education for everyone, including older people and those with disabilities. All our children should be enabled to develop their full potential whatever their background or family circumstances.

We want our already prosperous areas to continue to flourish and the conditions for success to spread across the whole borough. We want more people engaged in employment, training and education and the borough's strategic location championed and used to increase inward Investment and link people to areas of employment.

The food and drink; clothing; information, communications and technology and the creative and cultural industries will all form a key part of Haringey's

'unique selling point' with Haringey's diverse and entrepreneurial population creating robust markets for their goods and services.

How will we do it?

We will extend the training opportunities for people to improve their skills and increase the availability of places in further and higher education. As well as helping to create sustainable local employment opportunities we will access jobs in key areas of commerce and growth creating long term employment opportunities for the whole borough and target employment initiatives at those who find it hard to get work or training using initiatives such as a guaranteed job interview scheme and work placements. The Haringey Strategic Partnership and public services in Haringey all need to play their part in increasing employment levels and opportunity for everyone.

Greater opportunity for young people

We will continue to improve results in schools and colleges and encourage more targeted skills training to boost the life chances of our young people. To achieve even better school exam results across the borough we will ensure that all schools have the critical elements of success in place and that the education children receive meets their needs. We will also ensure that more young people achieve Key Stages 2 and 4 and get Level 2 qualifications when they are 18.

Business and inward investment

We will work with business through initiatives like the City Growth Strategy to encourage enterprise and focus on encouraging and supporting those businesses that have real growth potential in Haringey. Part of this will be to focus on the key business clusters by such as food and drink and the development of a strong creative and cultural industry which is a key part of Haringey's 'unique selling point'. We will foster Haringey's businesses through initiatives such as Trade Local which encourage the greater use of local businesses. We will act to enable clear openings and opportunities for collaboration and investment.

Tackle poverty

We will target poverty, putting efforts into income maximisation, benefit take up, debt reduction and social inclusion initiatives on those who need it. This is particularly important for families with children and older people who live on low- incomes and fixed incomes.

Be safer for all

We will reduce the incidence and fear of crime, tackling its underlying causes and provide support and protection to victims, neighbourhoods and the most vulnerable members of our community. We will make homes safer and create places that people and children enjoy using and take pride in. Our roads will be safer. We will reduce the incidence of young people as victims and perpetrators of crime, providing pathways for opportunity and success.

Why does this matter?

Crime has been steadily decreasing in Haringey but we know that it is still a major concern for residents and business. Fear of crime diminishes the quality of life, particularly for vulnerable groups. We also know that you want people to take greater pride in their neighbourhoods and for people to have greater respect and concern for one another. Evidence tells us that far too many young people are fearful of crime and become the victims and the perpetrators of crime. We also know that children need safe places to play and we need to make our roads safer and provide facilities they enjoy using.

What you told us

"a positive place to live with safe open places and people taking pride in property

and public spaces"

"a peaceful place where children can be without fear of being bullied, robbed or hit by a car"

"good community cohesion with people respecting each other and their environment"

What we want to see

We want Haringey to be a safer borough where people feel safe, secure and confident about using all the wonderful spaces and places that Haringey has to offer and we want them to feel safe using public transport. Our homes should be safe and secure places and we should ensure that there are robust measures in place to protect the most vulnerable. We will continue to improve the public realm and want more people to take a greater pride in their environment. Children and young people should be respected and included and they should show concern and respect for others. They should have the opportunity to lead positive and happy lives and we want to see parents play a greater role in their children's achievements and schooling. We want to lessen the devastating impact of drug and alcohol abuse on individuals, families and communities.

How will we do it?

We will need to continue to tackle our crime hotspots and make places cleaner, tidier and more attractive and welcoming. When things need fixing we will do it quickly. Through the deployment of community support officers on the boroughs transport networks local transport will be and feel safer. Haringey has introduced neighbourhood policing initiatives and we will continue to bring policing closer to local communities to increase the understanding of where crime is taking place and what the solutions are. People and communities who are victims of crime will be supported and provided with the information they need to feel and be safer. There will be an emphasis upon stopping re-offending and education around the effects of drug and alcohol abuse with earlier and more targeted treatment available to those who need it. We will make homes safer and more secure installing more security and smoke alarms in the homes of those most vulnerable. We will offer appropriate support and assistance to those affected by domestic violence.

Children and young people

We will reduce the impact of crime and bullying on children the involvement of children and young people in crime and anti-social behaviour. We will do this by giving greater parental support so that parents can be more involved in setting frameworks for their children. There will also be a more systematic approach to tackling the early signs of delinquent behaviour such as bullying. We need to engage young people in positive activities that have lasting benefits for them and their communities. We will increase education, training and employment opportunities as an alternative to crime. We will work together to help give children a clearer direction, built on values and respect, from a younger age with schools, parents and families playing their full part. We will introduce more traffic calming and continue with road safety education to make our streets safer for pedestrians, especially children.

Healthier people with a better quality of life

We will tackle health inequalities and create more decent homes, focusing on those communities at the highest risk of poor health. People will live longer and healthier lives in all parts of the borough. Babies will be healthier. There will be greater opportunity for all people to lead healthier and lives and more people will be living independently. We will ensure that all our children and young people get the best possible start in life.

Why does this matter?

The health of Haringey's residents is improving but we know that these improvements are not happening fast enough. The boroughs most disadvantaged groups and those at most risk from poor mental and physical health are not benefiting as they should from health improvements. Wider factors such as smoking, poverty and unemployment, inadequate housing, educational achievement and a poor diet have critical impacts upon our health. We also know that primary healthcare services and facilities, particularly in some parts of Tottenham do not meet expectations and need to be modernised. We need to tackle these issues and ensure that we target the health inequalities that exist in Haringey so that good health can be enjoyed by all. Keeping people healthy, active and independent gives people a better quality of life makes sound financial sense and brings wider benefits to the whole community.

Haringey's children and young people are achieving more than ever and we have seen considerable improvement in educational attainment across the borough. But more children should be achieving and succeeding. We want to give all our children the best possible start in life and we need to intervene to minimise the impact that social inequality has upon their life chances. Children should be able to enjoy their childhood and teenage years. We have a special responsibility for looked after children and it is important that these children and young people benefit from the opportunities and achievements enjoyed by other children.

What you told us

"you should help people to look after themselves and provide excellent support for those who can't"

"Carers need support and recognition"

"Listen to the needs of young people"

"a borough that looks after its elderly and treats them with respect and dignity"

What we want

We want healthier people with a better quality of life, with health and wellbeing measurably improved across the borough. We want to minimise

the impact of poor mental health, helping people to lead stable and independent lives. All of Haringey's children and young people should have the best possible start in life. We need more high quality, safe, settled and affordable housing. We will promote independence and provide high quality support and care for those in the greatest need. We need to improve the facilities and access to primary and community healthcare to ensure that everyone has access to first class services.

How will we do it?

We will target health interventions onto those groups at risk of poor mental and physical health, providing support and treatment earlier to help prevent hospital admissions. We will continue to work to reduce levels of homelessness and have sustained levels of investment to both increase and improve the housing stock for people who are in need. We will focus support services on increasing opportunity, creating prosperity and tackling poverty, through initiatives such as Welfare to Work, debt counselling and income maximisation initiatives.

Support people to make healthy choices and lead healthy lives

People need access to support and information to help them make healthy lifestyle choices. Everyone needs clear information on diet and the healthy use of alcohol. However it is crucial that people are also given ready support to give up smoking or when they have problems with drugs and alcohol. Our parks and leisure facilities are an important part of promoting enjoyable, active and healthy lifestyles. We need to ensure that all sections of our community can access information and those services and facilities that will help them to improve and maintain their health and quality of life. Through improved community based services we will support vulnerable members of the community to remain at home and maintain their independence and we will give support and recognition to the role of carers. We will ensure that people have more say over their care through greater use of direct payments, support and advocacy. To tackle isolation and improve life chances we shall provide increased opportunity for socialising and learning.

A bright future for children and young people

More assistance will be provided to help parents encourage and support their children at school. We will improve school buildings and build new schools where they are needed and use the Building Schools for the Future programme to provide schools fit for the 21st century. Children's centres will provide a focus for early intervention, prevention and education. There will be greater emphasis upon keeping children healthy and fit through the Healthy Schools initiative and using opportunities like the Olympics to encourage sports and outdoor activity. We will recognise the value of younger and older people in helping shape the services and facilities they provide and will include them in major decisions across the borough. We will

give voice to the concerns of all young people, especially vulnerable and looked after children. All children should have the best possible start in life we will continue to focus our efforts on reducing teenage pregnancy and provide dedicated services for young and expectant young mothers to reduce infant mortality.

More and improved housing

We will invest in the borough's housing stock to increase the supply of affordable housing, reduce overcrowding and improve our housing stock.

Be people and customer focused

We want people in Haringey to receive high quality, customer focused and accessible services that give value for money; respond to people's needs and meet their aspirations. This will result in increased satisfaction with the services that people receive. Local leadership will be transparent and accountable. Everyone has a contribution to make. We will put in place greater opportunities for civic engagement and volunteering, drawing in local people to work together with our elected community leaders to improve the borough. We will bring communities and the generations together ensuring that we tackle social isolation and exclusion. We will increase volunteering and civic engagement amongst children and young people.

Why does this matter?

Good quality easily accessible services are an essential ingredient in improving the quality of life. The provision of services and facilities should be informed by local needs and influenced by the people who use them if they are to meet need and expectation. We know that services designed with users rather than for users are better. Limited public resources means good management and value for money are crucial. Poorly designed services are wasteful. Excellent public services need accountable and effective civic leadership.

Involving customers improves services and strengthens the basis for active citizenship and civic pride. Community participation helps people learn valuable skills and experience and it brings communities and generations together. Social isolation inhibits achievement and negates our quality of life. We will use opportunities for engagement and volunteering to tackle isolation and increase individual and community well-being. Large agencies and institutions cannot provide everything we need for a better quality of life. Volunteering and community involvement promotes community cohesion bringing together people from across the cultures and generations and provides a way for everyone to gain new and valuable skills.

What you told us

"where people can make the right choices and are able to take responsibility"

"Younger people respected and included"

"We want good services from the council, the GP and the bank"

What we want

We need high quality, accessible well run facilities and services that treat customers and users with fairness and decency. Services should be simple to use and make life easier for our residents and businesses. People in Haringey deserve excellent services and the provision of goods and services should be of a high standard across the public, voluntary, independent and private sectors

We want to increase community involvement and promote volunteering and civic participation and people should have much greater control over the type of services they receive and find it easier to raise local concerns and issues. We need easier access to services and information by the innovative use of technology, buildings and other facilities. We want to see empowered active citizens, young to old, to have more say in service provision and the policy decisions we make. Volunteering and community work will become a rite of passage for young people and a long term commitment for many. Volunteering can be use to help older people remain active, utilise their expertise and provide a basis for young and older people to interact and gain a greater understanding of one another.

How will we do it?

We will use technology and innovation to deliver value for money high quality services. We shall use intelligence and evidence to develop services that meet the needs and expectations of our diverse community. Through effective and joined up consultation across the agencies, we will ensure that services are responsive to local issues. We also want to see more on-going user involvement. We will provide better and timelier information to enable people to make the right choices. Translation services are a vital part of ensuring that people get the information they need. But in the longer term we must plan to ensure that all people are encouraged and have the opportunity to learn English.

Voting increases community empowerment and we want to increase voter registration levels and ensure that the most marginalised take up and use their right to vote. However, effective local democracy is not just about voting every four years. We will use the Council's Scrutiny Services to improve services across the piece and make them more accountable. Where it makes sense, decision making and service planning can be brought down to the neighbourhood level. Elected Council Members will be supported by officers across all the organisations and agencies to enable them to effectively carry out their community leadership roles. We shall set up volunteering schemes that are to easy to access and rewarding for both the volunteers and the communities they serve. Haringey has a wealth of talent across the borough. We want to use this capacity to improve the

borough and encourage more people to take an active interest in their area.

Implementing the strategy and the Haringey 'scorecard'

The Role of the Haringey Strategic Partnership and other partners

The Haringey Strategic Partnership (HSP or Partnership) is a partnership of the main organisations in the borough. This strategy has been devised and is managed by the HSP. The primary purpose of the Partnership is to address those issues that are better tackled collectively rather than by one agency in isolation. The Partnership is led by the elected Council Leader. The membership includes

- elected councillors, members of Haringey Council's Executive;
- the Police;
- the Primary Care Trust;
- the College of North East London;
- major Housing Associations and Homes for Haringey; and
- the voluntary and community sector.

The full list of members can be found at the back of this document. The main Partnership is supported by partnership boards that focus on specific areas of activity. Achieving this Strategy requires the full support of the HSP and the other partnership boards.

Community engagement and the Voluntary and Community Sector voice

The voluntary, community and faith sectors play an increasingly important role on the Partnership and have reserved places on the HSP and the partnership boards. Although the representative role of the elected accountable councillor is critical to the legitimacy of this Strategy, the voluntary, community and faith sectors help in the connection with communities, particularly those that are hard to reach. These sectors also draw in an immense wealth of capacity that makes the borough a richer and better place.

Measuring progress: The Haringey 'scorecard'

The aim of this Strategy is to improve the quality of life for everyone in Haringey. How we assess this will be through a range of measurable key indicators. These indicators have been chosen because they represent the critical elements that are needed to assess the 'health' of our borough and the progress in delivering the priorities set out in this strategy. They tell us about those significant aspects of life in the borough that can be reliably measured. These range from the level of crime, through to satisfaction levels with the Council, the Police and health services. The HSP will set targets around these that will make a definite and positive impact upon the borough. Progress against these targets will be measured and analysed and

used to inform and develop the activity that underpins the Strategy. The indicators to be included in the scorecard are listed below.

The 'scorecard'

The following indicators will be included in the scorecard:

People at the heart of change

- Local street and environmental cleanliness (BVPI 199 a)-d))¹
- Additional homes built in the borough and the proportion of these which are affordable
- Percentage of people who feel that their local area is a place where people from different backgrounds get on well together
- Percentage of residents expressing satisfaction with the local area as a place to live

An environmentally sustainable future

- Percentage of household waste that has been recycled
- Percentage of municipal waste recycled
- Carbon Emission Levels
- Staff Travel Plans in place

Economic vitality and prosperity shared by all

- Percentage of 16 year olds achieving 5 or more GCSE's at grades A*-C
- Percentage of 16-18 year olds not in education, employment or training (NEETS)
- The proportion of residents of working age who are in work

Safer for all

- Level of priority crimes, as defined by the British Crime Survey
- Reduction in the proportion of adults saying they are in fear of being a victim of crime
- The number of adults and children killed and seriously injured on roads

Healthier people with a better quality of life

- Life expectancy for men and women- Reduce the death rate (all age, all-cause mortality) in Haringey more rapidly in order to narrow the gap between the death rate for Haringey and that for the England population
- Infant mortality rate
- Older people helped to live at home per 1000 population aged 65 or over
- Percentage of Local Authority homes classified as non decent

People and customer focused

- Proportion of residents satisfied with

¹ BVPI 199 Cleanliness a) litter and detritus b) graffiti c) fly posting d) fly tipping

- the Council
- the Police
- their general practitioner

The wider action plan

The Strategy is ambitious and sets high expectations for Haringey. As well as the key indicators outlined in the 'scorecard' a linked but more detailed action plan has been developed. This action plan will incorporate Local Area Agreement (LAA) and the LAA forms a major part of the delivery of the strategy. The LAA has been developed through an evidence based planning process. The priority indicators and targets have been agreed in partnership, and they are and developed upon a clear understanding of the key issues for Haringey.

Performance management and reviewing the strategy

Both the 'scorecard' and the action plans will be reviewed to check progress and outcomes against targets and objectives. The aim of the review processes will be to check that:

- what are we trying to achieve, is it still the right thing for the borough;
- how we are trying to achieve our objectives is appropriate;
- what we are doing is working and relevant and, therefore
- what needs to change?

Importantly, the criteria through which outcomes are assessed will be based on both performance and what people think.

There will be a quarterly review of the 'scorecard' for members of the Partnership to review progress. There will be a six monthly review of the wider action plan and a wider annual evaluation of the Strategy and the underpinning action plans. The entire Strategy will be fundamentally reviewed every four years. The next review will take place in 2010

Membership of the Haringey Strategic Partnership

To be checked against recent changes and decisions

Cllr George Meehan Leader	Chair of Haringey Strategic Partnership, of Haringey Council
Dr Ita O'Donovan	Chief Executive, Haringey Council
Cllr Nilgun Canver	Executive Member for Crime and Community Safety, Haringey Council
Cllr Isadoros Diakides	Executive Member for Housing, Haringey Council
Cllr Lorna Reith Involvement,	Executive Member for Community
Cllr Brian Haley	Deputy Leader of Haringey Council
Cllr Bob Harris	Better Places Partnership
Richard Sumray	Haringey Well-Being Partnership Board
Tracey Baldwin	Chairman, Haringey Teaching Primary Care Trust
Linda Banton	Chief Executive, Haringey Teaching Primary Care Trust
Centre Plus	Haringey Partnership Manager, Job
Yolande Burgess	Learning & Skills Council (London North)
Simon O'Brien	Metropolitan Police
Prof Norman Revell	Pro Vice-Chancellor and Director of Development, Middlesex University
Paul Head	Principal, College of North East London (CoNEL)
Andrew Billany	Chief Executive (Hornsey Housing Trust), Registered Social Landlords
Michael Jones	Chair of Homes for Haringey Board (ALMO)
Symon Sentain	Programme Director, New Deal for Communities (NDC)
Pastor Nims Obunge	Chief Executive, Haringey Peace Alliance
Faiza Rizvi	Chief Executive, Haringey Community Empowerment Network (HarCEN)
Mohammed Elmi	Haringey Community Empowerment Network (HarCEN)
Lauritz Hansen-Bay Network	Haringey Community Empowerment (HarCEN)
Stanley Hui	Chief Executive, Haringey Association of Voluntary and Community Organisations (HAVCO)
Markos Chrysostomou	Enterprise Board Haringey Association of Voluntary and

John Egbo

Community Organisations (HAVCO)
Haringey Association of Voluntary and
Community Organisations (HAVCO)

Dixie-Ann Joseph	Chair, Haringey Association of Voluntary and Community Organisations (HAVCO)
Adam Jogee	Youth Councillor Haringey Youth Council
Shayan Mofitzadeh	Youth Councillor, Haringey Youth Council
Sharon Shoesmith	Children and Young People's Strategic Partnership Board
Enid Ledgister	Safer Communities Executive Board
David Lammy, MP	Member of Parliament
Lynne Featherstone MP,	Member of Parliament
Joanne McCartney, AM	Member of the Greater London Authority
George Martin	Race Equality Joint Consultative Committee (REJCC)
Observers	
Shaun Rogan	Government Office for London (GOL)
Mahpara Thompson	London Development Agency (LDA)
Steve Douglas	Housing Corporation (HC)

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COUNCIL QUESTIONS – 19 MARCH 2007**Oral Question 1 – To the Executive Member for Crime and Community Safety from Cllr Hoban:**

Could the Executive Member please confirm whether she is satisfied that the Haringey Parks Police Service has sufficient resources to deliver the service they are contracted to deliver?

Oral Question 2 -To the Leader of the Council from Councillor Khan:

Does the Leader agree with me that Haringey's scoring of 3 in the CPA's value for money category demonstrates once again this Labour Administration's commitment to efficiency?

Oral Question 3 – To the Executive Member for Environment and Conservation from Cllr Newton:

What progress he has made to date in consulting local residents on his revised parking charges proposals?

Oral Question 4 – To the Executive Member for Environment and Conservation from Councillor Kober:

Can the executive member outline what steps are being taken to ensure the safety of our children on journeys to and from schools?

Oral Question 5 - To ask the Executive Member for Environment and Conservation from Cllr Williams:

Why is the Council set to take a whole year to consult residents in Highgate regarding the possible extension of the Highgate Station Controlled parking zone?

Oral Question 6 - To the Executive Member for Environment and Conservation from Councillor Patel:

Will the Executive Member for Environment and Conservation join me in thanking the staff of the parks department for the hard work they have done over the last year which has allowed us to nominate 8 of our parks for a green flag award?

Oral Question 7 – To the Executive Member for the Finance from Cllr Butcher:

What proportion of Council's electricity is purchased from green energy sources?

Oral Question 8 - To the Executive Member for Crime and Community Safety from Councillor Peacock:

Does the Executive member agree that the 18% fall in the incidence of violent crime in the borough is an outstanding achievement by the Police in Haringey, and is a vindication of our policies in this area?

Oral Question 9 – To the Executive Member for Environment and Conservation from Cllr Hare:

In a feature in a recent Haringey People, the Executive Member claimed that recycling glass saved large amounts of energy. However, the mixed collection process with the glass sorted out by MRF (materials recovery facility) with both the previous and the current contractors' results in a total waste of the energy in the glass. Far from reducing climate change, a huge amount of CO₂ (equivalent in weight to 1/3 of the weight of the glass) is released, and the materials in the glass are lost from the glass cycle. Will he undertake to correct his statement, and to encourage people who can to instead take their glass to recycling centres or on-street banks?

Oral Question 10 – To the Executive Member for Children and Young People from Councillor Egan:

Can the Executive member inform us of the outcome of the SOC meeting held on 14th March?

Written Question 1 – To the Executive Member for Children and Young People from Councillor John Bevan:

Can the Executive Member for Children and Young People update us on the progress that has been made so far on the new 6th Form Centre?

Written Question 2 – To the Executive Member for Finance from Councillor Butcher:

a) How many default court judgements have been made against the London Borough of Haringey for failure to respond for whatever reason to legal claims each year for the past 5 years?

b) What is the total sum of initial awards made against LBH arising from default judgements each year for the 5 previous years, regardless of any subsequent funds recovered on appeal?

Written Question 3 – To the Executive Member for Environment and Conservation from Councillor Hare:

What is Haringey's policy on the disposal of computer monitors?

- a) How does the Council facilitate the disposal of the potential hazardous material in computer monitors?
 - i) Does the Council offer any service to the public to dispose of monitors and what advertising to the public does the Council provide to ensure people are aware of such a service?
 - ii) What information in the public domain exists to provide the public of the risks of dumping computer monitors
- b) Are there any schemes to re-use or recycle computer monitors in Haringey?
- c) How are computer monitors disposed of when:
 - i) in waste stream especially of flats with paladins?
 - ii) left beside householders' wheelie bins?
 - iii) left on street?

Written Question 4 – To the Executive Member for Finance from Councillor Beacham:

With reference to the Special Overview & Scrutiny call-in meeting held on 18th July 2006, could the executive member confirm whether the recommendations arising from this meeting have been implemented and if so, please provide a full account of actions taken?

Written Question 5 – To the Executive Member for Children and Young People from Councillor Hoban:

Given Ofwat's guidance that it is the duty of the owner of any building to consider the statutory requirements for the provision of fire fighting appliances, what provision did the Council make to ensure that appropriate fire safety arrangements were in place at Crowlands school prior to the fire? In relation to these statutory requirements, please provide details of fire safety provision the Council had made at all the properties it owns.

Written Question 6 – To the Executive Member for Community Involvement from Councillor Reid:

What is Haringey's strategy for the introduction of a smart card for residents to access Council services such as leisure, benefits, libraries, parking? And could you confirm the following:

- a) If such a strategy exists please provide a timetable for implementation and consultation
- b) What services will be included in the smart card service
- c) What will be the cost of the smartcard to i) the Council ii) the resident for using the service

- d) Which external bodies will be involved with the introduction of the smartcard?

Written Question 7 – To the Executive Member for Environment and Conservation from Councillor Oakes:

Please provide a breakdown of the works and related activities to improve the crossing of Bounds Green Road at Avenue Gardens showing:

- a) the number of recorded accidents prior to works for the past five years.
- b) the date of the original plans, costs of Council officer time involved, dates and cost of works.
- c) the number of collisions with railings to date, the dates of incidents, and the costs of repairs.
- d) the date of revised plans, costs of officer time involved, dates and costs of works
- e) the source of funding and the total cost.

Written Question 8 – To the Executive Member for Children and Young People from Councillor Baker:

Please provide a list of the individuals and their affiliations/organisations, who have carried out child protection investigations in Haringey over the last 5 years, what were the subjects investigated, the dates of investigation, and how much was paid for each investigation?

Do any of these individuals or organisations currently have any connections with Haringey, or have they had in the past?

Written Question 9 – To the Executive Member for Environment and Conservation from Councillor Newton:

With regard to the proposed resident permit charges in current and proposed CPZ areas, an Executive member at a recent Area Assembly gave a figure that the Council estimates that something over 40% of cars will fit within the £30 charging bracket. Can he provide detailed evidence of how that figure was determined.

Written Question 10 – To the Executive Member for Environment and Conservation from Councillor Winskill:

Would the Executive Member outline the conditions of the road repair contract with respect to how long the contractor has to effect repairs once they have been reported to them by Haringey.

How many jobs are outstanding as of 5th March? – Please provide details of where the job is being carried out and the estimated time of completion.

Please provide detailed figures showing the number of jobs currently running

over the contractual completion time and the date in which these should have been completed?

How many jobs have not met the estimated time for completion in the period 1st January 2006 to date?

How many gangs does the contractor have that are currently operational in the Borough on road repairs and does he feel that this is adequate to undertake repairs in a technically adequate and timely way?

What powers does the Lead Member have to replace the current contractor if he feels that they are under performing?

Written Question 11 – To the Executive Member for Organisational Development and Performance from Councillor Demirci:

Please could the executive member state the Council policy regarding essential car user status for officers and provide the following:

- a) When was the policy last reviewed?
- b) When is the next date for renewal?
- c) What is the current scale of allowances?
- d) Currently how many officers are designated as essential car users?
- e) What did the scheme cost the council in 2004/05, 05/06 and what is the current year likely to total?
- f) In total, how many miles in the last financial year were travelled by essential car users?
- g) Please provide, using the banding structure proposed by the Council for the new parking charge scheme, a breakdown of the numbers of cars used for the essential car user scheme for each banding.

Written Question 12 – To the Executive Member Children and Young People from Councillor Engert:

To ask the Executive Member, that given letters went out to parents on 1 March 2007 giving the secondary school place offer for children transferring from primary to secondary school in September 2007, please can she:

- a) List for each secondary school in the Borough the number of children applying for each preference category from one to six, as of 1st March.
- b) List the number and percentage of Haringey children receiving an offer in each of the six preference categories, as of 1st March.
- c) List the number and percentage of Haringey children not receiving an offer of any of their preferences and which ward they come from, as of 1st March.

Written Question 13 – To the Executive Member for Children and Young People from Councillor Weber:

To ask the Executive Member for Children and Young People, that given letters went out to parents on 16 March 2007 giving the reception place offer for children starting school in September 2007, please can she:

- a) List for each primary/infant school in the Borough the number of children applying for each preference category from one to four, as of 16 March.
- b) List the number and percentage of Haringey children receiving an offer in each of the four preference categories, as of 16 March.
- c) List the number and percentage of Haringey children not receiving an offer of any of their preferences and which ward they come from, as of 16 March.

Written Question 14 – To the Executive Member for Crime and Community Safety from Councillor Alexander:

With the introduction of the new smoking ban in public places in July 2007, what preparations is the council taking to enforce this ban within the boroughs pubs, restaurants and other areas covered by this new legislation?

How much does the Council believe that it will cost to enforce the ban?

What revenue does the Council expect to receive?

Will the Council employ council staff to enforce the ban?

What financial resources have the Council received or expect to receive from central government to 'police' the smoking ban?

Written Question 15 – To the Executive Member for Housing from Councillor Gorrie:

Could the Council confirm the forecast total amount over the life of the Decent Home Programme that will be paid to the four external consultant firms appointed as "Compliance Team Partners" to monitor and manage the Constructor Partners? The recommendation to appoint given to the Procurement Committee on 13th Feb included the statement in section 13.2 "The award....is based on... confirmation that the consultants will be able to deliver the Decent Homes Programme within the current forecasted budget". Exactly how was the confirmation provided and on the basis of what evidence was the confirmation accepted?

Written Question 16 – To the Executive Member for Children and Young People from Councillor Beynon:

Does the Council employ an Access Officer or officers to ensure that all schools built in the Building Schools for the Future project are providing

equality of opportunity for disabled children as shown under the Disability Discrimination Act 2005?

Written Question 17 – To the Executive Member for Crime and Community Safety from Councillor Mughal:

What provisions will be provided for warden cover in the park in Noel Park, to stop the park being used at all hours by drug users and street drinkers, preventing local parents from being able to take their children to play safely there, and why has the security of Noel Park Nursery still, after months of our bringing this to the attention of the Council, NOT been prioritised and dealt with so local parents in Noel Park can feel safe sending their babies and young children there?

Written Question 18 – To the Executive Member for Housing from Councillor C. Harris:

- a) How many homeless 16 - 17 year old residents are placed alone in temporary accommodation hostels?
- b) Do all Housing staff who have access to these homeless young 16 - 17 year olds have Full Enhanced Police Checks?
- c) What measures are being taken to ensure that vulnerable homeless 16-17 year olds that are placed in temporary accommodation hostels are not open to the harmful effects of drugs and violence and are helped to gain a home, job and stability?
- d) How has the Lead Member for Housing ensured that the Housing Department has made provision to risk assess the un-staffed hostels where Homeless 16 - 17 year olds are placed, as regards;
- e) How many adult residents live in temporary accommodation where 16 – 17 year olds are also reside?
- f) To date how many 16 -17 year old homeless young people are under the Housing Department's care and in un-staffed temporary accommodation?
- g) How many hostels housing 16 – 17 year old homeless young people are operating in the Borough?

Written Question 19 – To the Executive Member for Children and Young People from Councillor Edge:

Please provide the schools in Haringey that collect biometric data from pupils, what this information is used for (i.e. libraries) and whether this information is passed onto any external body (private or public)?

Written Question 20 – To the Executive Member for Organisational Development and Performance from Councillor Williams:

Will regard to the implementation of the Equal Pay Agreement how many female employees of the Council are entitled to backdated pay and is Council Tax likely to increase as a result?

Written Question 21 – To the Executive Member for Finance from Councillor Davies:

Please could the Executive Member provide the latest quarterly and yearly Best Value Performance Indicators for the Housing Benefit section as set out below:

- a) BVPI 78a – Number of days taken to assess a new claim
- b) BVPI 78b – Number of days taken to assess a change of circumstances
- c) BVPI 76b – Percentage correct claims
- d) BVPI 76a – Number of visits per 1000 caseload
- e) BVPI 76b – Number of investigators per 1000 caseload
- f) BVPI 76c – Number of sanctions per 1000 caseload
- g) BVPI 79b(i) – Percentage of overpayments recovered
- h) BVPI 79b (iii) – Percentage of recoverable overpayments written off

Written Question 22 – To the Executive Member for Environment and Conservation from Councillor Oatway:

How does the Council try to reduce the environmental impacts of printing? For example

- a) Are the printer's used ISO 14001 accredited?
- b) Is the paper used at least 50% recycled throughout the Council? What percentage of paper used is non-recycled?
- c) Are all inks used vegetable based?
- d) Are any gloss or matt finishes used biodegradable?
- e) Is the paper usage, including production waste, measured and a payment made to offset the Carbon Dioxide release when the paper was made?

Written Question 23 – To the Executive Member for Crime and Community Safety from Councillor Aitken:

Please provide a breakdown of how many Police Officers in Haringey have been on long-term sick leave in each of the last two years (with the numbers categorised by time on sick leave and also the number of Police Officers in Haringey who have been on light duties in the last two years and for how long they were on light duties.

Written Question 24 – To the Executive Member for Crime and Community Safety from Councillor Portess:

How many occasions have Armed Response Vehicles (ARVs) been called out in Haringey in the last 3 years and on how many occasions have they had cause to draw their weapons?

Written Question 25 – To the Executive Member for Organisational Development and Performance from Councillor Rainger:

Will the Council will meet its deadline for implementation of the Equal Pay Agreement and what will be the cost of implementation over the next three years.

Written Question 26 – To the Executive Member for Environment and Conservation from Councillor Whyte:

Please provide figures for the number of road traffic accidents involving cyclists in the Borough in the last two years and what were the locations of these accidents how many cyclists were a) killed b) injured.

Written Question 27 – To the Executive Member for Finance from Councillor Bloch:

Please provide figures as to the number of Council Tax Demands and Housing and Council Tax and Benefit Notifications sent to people who are deceased for the period January 2006 to date?

Written Question 28 – To the Executive Member for Health and Social Services from Councillor Wilson:

What progress is the Council making in providing safer cycle routes in the Borough?

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**REPORT OF THE EXECUTIVE. No. 15/2006-07
COUNCIL 19 MARCH 2007**

Chair:
Councillor George Meehan

Deputy Chair:
Councillor Lorna Reith

INTRODUCTION

- 1.1 This report covers matters considered by the Executive at our meeting on 20 February 2007. For ease of reference the Report is divided into the Executive portfolios
- 1.2 We trust that this Report will be helpful to Members in their representative role and facilitate a fruitful dialogue between the Executive and all groups of Councillors. These reports are a welcome opportunity for the Executive on a regular basis to present the priorities and achievements of the Executive to Council colleagues for consideration and comment. The Executive values and encourages the input of fellow members.

ITEMS OF REPORT

Organisational Development and Performance

2. THE COUNCIL'S PERFORMANCE – DECEMBER 2006

- 2.1 We considered a report which set out the routine financial and performance monitoring for December 2006 in the balanced scorecard format. In summary the balanced scorecard showed that for the excellent service perspective 75% of indicators were on target or close to the end of year target at the end of December. For 25 of the 36 (69%) customer focus measures, including the latest resident's survey results, performance targets were being met or close to being met. For financial health 24 of the 33 measures traffic lighted achieved amber or green status meaning for 73% of indicators performance levels were achieving target or being maintained at an acceptable level. Our organisational development /capacity indicators including staff survey results showed that for 14 of the 17 (82%) measures, performance was at or close to expected levels. Overall 74% of indicators were achieving or close to achieving target. In addition 74% of indicators had maintained or improved performance since the end of last year. The scorecard appendix we considered also included some estimated top quartile data (All England) so that progress could be assessed not only against the targets we set but in terms of how we compared with others and how close we were to attaining what we ultimately were aiming to achieve.
- 2.2 With regard to finance and in summary, based on the December position, the revenue budget showed a £0.1m underspend. We were advised that Financial Regulations required proposed budget changes be subject to our approval. We approved those shown in the table below which fell into one of two categories:
 - Budget virements, where it was proposed that budget provision be transferred between one service budget and another. Explanations were provided where this was the case;
 - Increases or decreases in budget, generally where notification had been received in-year of a change in the level of external funding such as grants or supplementary credit approval.

2.3 Under the Constitution, certain virements were key decisions. Key decisions were:

- for revenue, any virement which results in change in a directorate cash limit of more than £250,000; and
- for capital, any virement which results in the change of a programme area of more than £250,000.

Key decisions are highlighted by an asterisk in the table.

Period	Service	Key	Amount current year (£'000)	Full year Amount (£'000)	Description
9	Environment	Cap	125		Additional TFL grant mainly for Principal Road renewal at High Road N22 (£100k).
9	Environment	Cap	60		Emergency works at Ashley Road Depot funded from capital receipts
9	All	Rev*	343		Approved additional NRF projects to mitigate the risk of potential underspend in the 2006/07 NRF programme.
9	Chief Executives	Rev	20		Transfer of Members Services underspend to IT.
9	Chief Executives	Cap	21		Allocation of balance of Muswell Hill receipt (HERS) (£16k) and other external contribution (£5k) to Green Lanes project

3. PROGRAMME HIGHLIGHT REPORT – DECEMBER 2006

- 3.1 The Council will be aware that the programme is the vehicle for the delivery of corporately significant projects and projects that are key political priorities. It underpinned the Council's corporate planning process, ensuring that the projects undertaken reflected and helped to deliver Community Strategy and corporate priorities.
- 3.2 The report provided an opportunity to monitor, challenge and support the Council's key projects to ensure that they finished on time, to budget and deliver the outcomes for the community. We considered a report which provided details of all the Council's corporately significant projects, covering the period up to the end of December 2006.
- 3.3 We were informed that a key driver in developing the programme structure had been to improve financial oversight of the Council's key corporate projects. Accordingly, projects were required to report detailed financial information in their project highlight reports each month. In receiving the report we noted that the key areas of financial concern as at the end of December had been –
- Primary Schools – the concerns surrounding the current programme and finances had been considered in detail and the updated position presented within the overall capital programme for the Council. The programme was part of the financial planning report approved by us on 23 January and reported to the Council on 5 February 2007.

- Children's Centres – the 2005-06 phase 1 overspend would be contained within the overall 2006-07 Children and Young People's Service Capital Programme. Phase 2 was being further considered in the light of experience from Phase 1 and an updated revised detailed programme for Phase 2 would be produced before the start of the 2007-08 financial year.
- Procurement – this project had a target of £2m of savings, equally split over 2005/06 and 2006/07. Only £0.2m was achieved in 2005/06 with the remaining £0.8m rolled into 2006/07 to create a revised 2006/07 figure of £1.8m. Of this, £0.8m was forecast to be achieved by the end of the current year. Approval to re-phase the remaining £1m across 2007/08 & 2008/09 had been given in the 2007/08 budget process with a review of further potential projects underway jointly with directorates via the Procurement Stream Board. The revised target was now significantly more likely to be achieved.

N.B. These highlight reports reflected the position of some of the Council's corporately significant projects as at 31 December 2006 and might have changed in the meantime.

Children and Young People

4. BIG LOTTERY FUND CHILDREN'S PLAY PROGRAMME – PORTFOLIO OF PROJECTS FOR THE HARINGEY BID

- 4.1 We considered a report which advised us that the Children Act 2004 recognised that the enjoyment of recreation, including play, was one of the key Every Child Matters outcomes for children. In November 2005 following on from the Act, the Big Lottery Fund (BLF) announced details of a new Children's Play programme which was subsequently launched in March 2006. The BLF's Children's Play programme required that the Council develop a portfolio of projects that focused on areas of greatest need and contributed to the Council's ability to deliver the five portfolio outcomes and the overall outcomes detailed within the Haringey Play Strategy. All local authorities were required to produce a play strategy and an audit of play provision. Haringey's Play Strategy (which had been developed with a range of stakeholders) accompanied the report.
- 4.2 The BLF would assess play strategies using the *Play England – Planning for Play Guidance* on the development and implementation of a local play strategy and portfolios would be assessed using the BLF Guidance. Play England advised that both the play strategy and the portfolio would be given equal weighting and that local authorities would be required to submit detailed information for each project to be included in the portfolio and a rationale for how it related to the Play Strategy.
- 4.3 We noted that the BLF Children's Play Programme had four funding rounds in July 2006, November 2006, March 2007 or September 2007. We also noted that Play England who had been commissioned by the BLF to support the Children's Play Programme had provided informal feedback from BLF that none of the 19 portfolios submitted in July 2006 had been accepted. In the second round (November 2006) 40 portfolios had been submitted and as at the time of our meeting only five have been approved. Our officers had taken account of the feedback on these and subsequent bids in an effort to ensure that our bid was successful. The BLF has made it known that Authorities who submitted

in September 2007 would not be allowed the additional “pausing” time given to those who submitted to the three previous deadline dates. “Pausing” time was the additional time given to Authorities to provide clarification, if needed, on their Bid portfolio.

4.4 We were advised that seventeen applications had been received to the Haringey BLF portfolio in the initial round with a total value of twice the amount of grant. Post tender negotiations aimed to refine the bids to ensure viable and sustainable outcomes and the success of the Strategy and the BLF Play Portfolio had been undertaken. These bids had been further evaluated against the criteria and the evaluation panel had focussed on a range of projects that covered the full of breadth of the Haringey portfolio outcomes. While it was possible for organisations to bid for a project that was predominantly revenue based, a cap of £100,000 had been placed on organisations wishing to do so. It was recognised that projects aimed at providing greater play opportunities for children with disabilities would require revenue funding but the Council would not pay revenue costs once BLF funds had ceased and it was made clear as part of the process that bidders had to set out how they intended to fund their project once BLF funds came to an end. This would also be set out in the contracts for the successful bidders.

4.5 Guidance received required that the Council developed a portfolio of projects that focused on:

- Areas of greatest need;
- Contribution to the Council’s ability to deliver the five portfolio outcomes; and
- The overall outcomes detailed within the Haringey Play Strategy.

We were also advised that it was a requirement of the BLF that the Play Strategy demonstrated that it had the support of key departments within the Local Authority as well as the support from the Voluntary and Community Sector.

4.6 We report that we agreed the list of short-listed providers shown below compiled in accordance with the Council’s Contract Standings Orders open tendering process. Together these met the full range of outcomes within the Haringey Play Strategy as expected by BLF -

- Haringey Play Association – Somerford Grove Adventure Playground
- Markfield - A service to disabled children and their siblings (The project's services are open to disabled and non disabled children).
- Parks Service – Markfield Park
- Parks Service – Lordship Recreation Ground
- Parks Service – Chestnuts Park
- Parks Service – Priory Park
- Ludotek, Toy Library
- Haringey Youth Service

	(£)
Total Programme Cost	702,884
Total Programme Management Costs	78,098
Total BLF Programme Cost	780,982

5. POST COMPULSORY DISCRETIONARY AWARDS

- 5.1 The Council will be aware that since 1999 and in accordance with the Mandatory Award Regulations for ordinary residence in the UK and the grant and fee rates, it has been our general policy not to offer any new discretionary awards in respect of both the cost of fees and maintenance grants. No new Post Compulsory Discretionary Awards have been offered since 1998/99 financial year. On this basis no budgetary provision has been made for Post Compulsory Discretionary Awards.
- 5.2 However, potential students were eligible to apply if there were exceptional circumstances and we considered a report which advised us that the amounts that had been awarded in the past ranged from approximately £1,200 - £1,300 per student per year. In any one year only 2 – 3 students applied. Awards were given by application and consideration would be given to applicants' financial background, depending on the income of the household and the extent to which the student could secure funding from other sources.
- 5.3 We noted that the discretionary awards system had been established to assist students to gain second degrees, for which little or no other funding was available but that the situation had now changed and there were a range of other funding that students might access. Having also noted that the Council was required to publish their decision as widely as possible we report that we approved a determination not to take up the power to grant Post Compulsory Discretionary Awards in 2007/08 financial year. We also agreed that the Notice of the Determination be published on the Council's website and that the College of North East London, Haringey Adult Learning Service and the Sixth Form Centre, be informed accordingly. We further agreed that, in future, authority to agree the Notice of Determination be delegated to the Director of the Children and Young People's Service in consultation with the Executive Member for Children and Young People.

Enterprise and Regeneration

6. GLS SITE - LEGAL AGREEMENT WITH THE OWNERS FOR GROWTH AREA FUNDING

- 6.1 We considered a report that advised us that the Council had successfully bid for £2.502m for the GLS site from the Growth Area Fund (GAF) Round 2. The grant was to be used to:
- Provide direct pedestrian and vehicular access through an improved and refurbished bridge under Ferry Lane, which was a busy road to the south of the site for the existing communities from the Ferry Lane Estate into the Hale Village development;
 - Construct a seamless pedestrian concourse from the current road level into the site;
 - Remove the existing underground air raid shelters;
 - Carry out enabling works which provided for potential bridge links across the railway to the west and across the River Lea to the east; and
 - Un-culvert a watercourse to provide an enhanced setting and element of open space and a Sustainable Urban Drainage System which would contribute to enhancing the setting and open space provision within the Lee Valley Regional Park, within which this culvert laid.

- 6.2 We were advised that although the grant was from the Central Government, the Council was acting as administrator as with the other GAF projects and that a funding agreement for this grant had been entered into with the Department for Communities and Local Government (DCLG) in July 2006. However, as the site was in private ownership it was necessary for the Council to enter into a legal agreement with the owners to release the money as the works progressed. The legal agreement would protect the Council's position should a situation arise where the money had to be clawed back or suspended by the DCLG.
- 6.3 We were also advised that the agreement would be drafted to reiterate the conditions stipulated in the GAF Funding Agreement which had been signed by the Council with DCLG. It would also emphasise the Council's position regarding issues around potential claw back and suspension of funds. The general principles within the agreement would be as follows:
- It would have the same time limit as the DCLG agreement for consistency;
 - It would deal specifically with the development and works associated with the grant itself;
 - It would deal with systems for dispute resolution;
 - It would make reference to the DCLG agreement where applicable including, for example, the milestones agreed in the DCLG agreement.
- 6.4 Having noted that a signed legal agreement between the Council and the owners of the GLS site (Ferryboat Properties Ltd) was required to ensure the Council's legal and financial positions regarding the funds were secure and that the proposed agreement was the most effective way of securing the Council's position, we report that we authorised the preparation and signing of a funding agreement with Ferryboat Properties Ltd for a total GAF grant sum of £2,502,000.

Housing

7. RENT AND TENANTS SERVICE CHARGE INCREASES 2007/08

- 7.1 We considered a report which sought our approval to the rent and service charge increases for tenants for 2007/08. The Council will be aware that we had been complying with the Government's Rent Restructuring policy since it was introduced in 2003/04. This required rents to converge on "Formula" rents by 2011 and included caps and limits to moderate "Formula" rents and to constrain individual increases in any one year. Last year, the Government applied a new 'ceiling' of 5% on the average rent increase, the effects of which on local authority's income were compensated for in Subsidy. Due to the low inflation rate last year (2.7%) the Council's increase was below this level and so the 'ceiling' did not come into effect.
- 7.2 We were informed that in calculating the 2007 increase, the September 2007 RPI of 3.6% (and formulae set out in the Housing Subsidy Determination) meant that the "Formula" rent increase was significantly higher than last year which resulted, after the application of the same caps and limits of last year, in a calculated average increase of

6.2% for 2007, assuming a 5% increase for Hostels. The 5% ceiling would therefore come into effect.

- 7.3 Within the average increase of 6.2% (£3.735 million), there was a large range of rent increases (and decreases) on individual properties as a result of the application of the rent restructuring formula. The Council had discretion over how to reduce the average increase by 1.2% down to the ceiling, although the Government's expectations were that the spirit of rent restructuring should be observed. Further constraints were that the application should not be "unreasonable", and that the application should not be such as to be disproportionately loaded onto Housing Benefit. The reduction of 1.2% represented some £610,000 in rent income regardless of the method used to contain the increase to 5%.
- 7.4 With the agreement of the Council, Homes for Haringey consulted tenants on the options available to contain the overall rent increase to 5%. The consultation response agreed with the preferred option of the Council that an average increase of 5% should be applied by setting a maximum increase of £3.60 per dwelling. The proposed rent and service charge increase were incorporated within the Housing Revenue Account budget approved by the Council on 5 February 2007. The increases were assumed in the balanced budget position reported and it was noted that the capping regime had resulted in a shortfall of potential rental income of £610,000.
- 7.5 We report that we approved the average rent increase of 5% with a maximum increase per property of £3.60 and the tenant service charge increases as set out below –
- Due to the low take up of garages the rents for these were not increased.
 - All general service charges be increased in line with the higher cost of running the services. The general level of pay and price inflation on these services in 2007/08 was 2.9% and these charges were increased by this percentage.
 - For lighting and heating, the increases were based upon prices negotiated by Corporate Procurement and the allowance of a further anticipated increase of 10% in September 2007. The weighted average annual increase in 2007/08 was 16.46% for gas related charges and 14.8% for electricity related service charges and lighting and heating charges were increased by these percentages

8. REGISTERED SOCIAL LANDLORD (RSL) PREFERRED PARTNERS

- 8.1 We considered a report which advised us that there were nearly 50 Registered Social Landlords (RSLs) with stock holdings in Haringey and that a third of these have developed new homes in Haringey in recent years. The Housing Corporation had a formal structure of preferred development partners to undertake the current two year grant funded programme (2006-8) and its recent consultation document on Future Investment strongly pointed to future grant funded programmes being limited to a relatively small number of preferred partners.
- 8.2 The report proposed that we could more efficiently direct our resources by adopting similar arrangements on delivery of new housing development by focusing on a group of preferred partners. Such a strategic approach would enable a stronger working

relationship to evolve with a smaller group of dedicated developing associations in Haringey and would provide incentives for them to improve their services as landlord and play a wider role in community initiatives in the Borough. The successful parties would devise and agree a protocol with the Council covering such issues as delivery of the development programme, promotion of positive working relations between the RSLs and the Council, performance expectations (for example in tackling local and neighbourhood problems) and ways to resolve disputes between the parties.

- 8.3 RSLs that were not selected as preferred partners would still have an important role to play as landlords in the Borough. They would not be ruled out of future development as up to 20% of the new programme each year might be set aside for special initiatives. Smaller, specialist and Black and Minority Ethnic (BME) associations or those seeking occasional development opportunities would be encouraged to channel their new housing projects through one of the selected RSLs.
- 8.4 Following a process begun by the Chief Executive's Management Board sixteen submissions had been received from RSLs which were scored individually with weightings applied in respect of development delivery (50%), landlord performance (20%), community and neighbourhood investment (20%) and organisational effectiveness (10%). Of the sixteen submissions made, six scored more than 50% of the maximum potential scores allocated against the questionnaire. A second stage in the selection process was held with Member involvement with visits being made to the RSLs with seventh and eighth place scores from Stage 1 together with two of the top six placed RSLs and informal presentations being given. Following Stage 2 it was agreed that the top six RSLs be recommended as preferred partners.
- 8.5 The six highest scores were recorded by the following:
- Circle Anglia;
 - London and Quadrant;
 - Metropolitan Housing Group;
 - Presentation;
 - Servite Houses; and
 - Family Mosaic Group.

Four of these housing associations were major volume developing housing associations in the north sub-region, one is the largest BME in London in terms of stock and current allocation, while Servite was a smaller scale developer with a positive emphasis on working in Haringey. These six RSLs were landlords for over 40% of the housing association stock in the Borough.

- 8.6 We noted that if we supported selection of the above-named RSLs, officers were satisfied that the full spectrum of housing needs could be met in ongoing new development programmes (including affordable housing for the homeless and general needs, home buy, intermediate housing, and special or supported housing) and that some of these associations had previously acted as development agents for smaller or specialist organisations in Haringey, and had active working relationships with several RSLs who were not being recommended for selection as full preferred partners in this

exercise. We also noted that a robust performance management and monitoring system would be put in place.

- 8.7 We report that we approved the six named Registered Social Landlords as the Council's preferred partners and asked that a further report be submitted to us on the protocol to be agreed with the successful partners especially in relation to performance management monitoring arrangements and including on the question of a possible probationary period.

Community Involvement

9. THE BRIDGE NDC DRAFT DELIVERY PLAN 2007/08

- 9.1 The Council will be aware that the Bridge NDC Partnership Board Partnership Board has been operating through three themes:
- Neighbourhood Services (Housing, Environment and Crime)
 - Education, Employment and Enterprise and
 - Health, Social Care, Sport and Leisure.
- 9.2 The Partnership Board was required to produce an annual delivery plan, which set down its plans for the coming year and to set the budget forecast for its programme to 2011. We considered a report which advised us that, for next year (2007/08) the draft Delivery Plan which set out the strategic vision of the Partnership Board for the delivery of the programme had to be submitted to Government Office for London (GOL) by 16 March 2007. We noted that at the time of our meeting the draft Plan was still at the "work in progress" stage as the Partnership Board had lately received notification of a revised funding allocation for 2007/08 and was still working through some of the revised detail with its key partners.
- 9.3 The Partnership's priorities for 2007/08 and beyond were to invest resources to meet community priorities -
- To change the face of The Bridge NDC area, which includes delivery of Wards Corner, 341-379 Seven Sisters Road and St Ann's Bridge
 - To target and challenge crime and grime
 - To raise local expectations for improved services
 - To challenge service partners to improve service delivery
 - To create and /or work with sustainable local partnerships to continue to drive high service standards after the NDC lifetime
- 9.4 These priorities would remain central to the delivery of the programme. Also, there was now an emphasis on the capital programme which provided some of the facilities underpinning good sustainable service provision including the new building for the Triangle Children's , Young People and Community Centre. The Delivery Plan 2006/07 delivered the new Children's Centre and the external, security and environmental improvements to homes and defensible space on the Suffolk Road Estate.

9.5 The Board's policy development had been influenced by the joined up working with the Council on the Haringey's Local Area Agreement and the Board was committed to assisting with the development of the four blocks of the LAA:

- Safer Stronger Communities
- Healthier Communities and Older People
- Children and Young People
- Economic Development and Enterprise

The NDC Partnership was also working to add value to the delivery of the objectives of the Haringey Community Plan.

9.6 We noted that both the Bridge New Deal for Communities draft Delivery Plan Programme for 2007/08 and the final Delivery Plan were subject to the approval of the GOL and, having also noted the Council's critical role as Accountable Body both in supporting and delivering the Bridge New Deal for Communities programme, we report that we endorsed the Bridge New Deal for Communities draft Delivery Plan Programme for 2007/08.

Environment

10. REVIEW OF POLICY AND TECHNICAL GUIDANCE FOR VEHICLE CROSSOVERS

10.1 We considered a report which proposed revised technical guidance for footway vehicular crossovers to reflect a greater emphasis on sustaining the street scene environment and which sought our approval to adopt the revised guidance for use in determining future applications for crossovers. The report also sought our approval to revised fees and charges associated with requests for the construction of crossovers. In connection with this report we also received a deputation of concerned residents who spoke in general support of the proposals contained in the report.

10.2 We noted that following an in depth review to evaluate existing policy officers were proposing modifications to current guidance notes for crossovers which reflected the Council's commitment to the Nottingham Declaration to reduce greenhouse gases by stipulating more stringent controls on crossover applications. While these controls were designed, where possible, to protect the existing 'green' street scene environment because of permitted development rights the Council could not prevent residents turning their front gardens into hard standing areas, except in Article 4 designated areas. (An Article 4 Direction gave the Council special powers under the 1995 General Development Order to restrict permitted development rights for householders).

10.3 In cases where residents were in the habit of driving illegally over the footway the Council had powers to:

- install physical barriers to prevent continued illegal use and hence prevent damage to the footway; and /or
- effect legal action.

The Council did and would continue to take enforcement action in such circumstances.

- 10.4 A number of new changes to the policy for crossovers and hard standing areas were proposed -

New Crossover Controls:

- In considering an application, the Council would assess the need for safe and efficient operation of an existing Controlled Parking Zone (CPZ). Applications would be refused where it was deemed that the construction of a crossover and subsequent loss of parking spaces would have a detrimental impact to on-street parking within a CPZ.
- The proposed application fee for a preliminary site visit and preparation of a cost estimate was increased from £50 to £100 to reflect the actual cost to the Council.
- The cost of installing access bars across constructed crossovers was to be retained at £60. (Access bars were only advisory and were not enforceable by law, although the Council had powers to remove vehicles parked across these bars and reported as denying access to a hard standing via a crossover.)
- The cost of amending Traffic Management Orders for a crossover in a CPZ would be recovered through a charge of £1,300.
- Construction costs would rise annually to reflect inflationary increases and supervision, administration and overhead charges would remain at 40% of construction costs.

Hardstanding Controls:

- There must be sufficient space within the boundary of the property to ensure a parked vehicle did not overhang the footway. Vehicles must be parked at 90 degrees to the carriageway and forecourts must be a minimum of 4.8m deep.
 - Where the hard standing involved removal of soft landscaped gardens within the property, the applicant must arrange to keep the hard surface to a minimum (where feasible and practical). This could be achieved by creating two paved tracks wide enough to accommodate the car wheels. However, applicants were to be strongly advised to consult with the Planning and Development section for further guidance and advice to ensure proposed works did not detract from the character of the surroundings and drainage was not compromised.
- 10.5 A list of all the conditions for both crossovers and hard standing areas was appended to the report and the Planning Department had produced a guide to householders called 'Greening Your Home' and was intending further awareness raising activities on the negative impact of front garden parking. Copies of 'Greening Your Home' were available on the Council's web site. We were advised that since the proposed criteria were more stringent than the current conditions it was anticipated that the number of crossover applications would reduce. Currently the Council received around 500 applications a year with 20% of these typically being followed through to construction.
- 10.6 With regard to the representations made to us earlier by the deputation we resolved that the policy in relation to crossovers should be reviewed again in six months time and that, in the meantime, the Executive Member for Environment meet with members of the deputation to discuss their representations further. We approved the technical standards in order to determine future applications for crossovers set out in an Appendix to the report and we agreed the new charging mechanism as set out below -

Ref No.	Item	Current Charge (£)	Proposed Charge (£)
1.	Crossover application and estimate	50	100
2.	Light duty crossovers (construction and supervision),	500	530*
3.	Medium duty crossovers (construction and supervision),	750	800*
4.	Heavy duty crossover (construction and supervision)	1200	1270*
5.	Painting of Access Bars (white lines in front of crossovers)	60	60
6.	Traffic Management Order amendments	0	300

* Denotes annual price increase to rates in the term contract to cover price increase in materials and labour.

11. REVIEW OF PARKING FEES AND CHARGES

- 11.1 We initially considered a report on this matter at our meeting on 23 January 2007 arising from which we authorised officers to commence statutory consultation under the provisions of the Road Traffic Regulation Act 1984 and the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 on proposed changes affecting fees and parking charges policy for residents' and visitors permits, disabled drivers badges, car parks and pay and display bays as summarised in a table appended to the report. We also noted that a report on the responses to consultation together with information on any other relevant factors that we should consider would be presented to a future meeting for decision. The Director of Urban Environment was authorised to approve the Essential Permits Scheme being revised with the implementation of a new scheme in consultation with the Executive Member for Environment and Conservation.
- 11.2 However, our decision was subject to a call in under Part I3 of the Constitution and following consideration by the Overview and Scrutiny Committee it was referred back to us for further consideration with a recommendation that the proposed consultation period for the Parking Fees and Charges be increased from three to six weeks. We were also asked to take account of concerns voiced by Members of the Overview and Scrutiny Committee over the consultation process, and to ensure that a revised consultation strategy was put in place.
- 11.3 Having considered the recommendation of the Overview and Scrutiny Committee and noted the concerns expressed we report that we approved the proposed consultation period for the Parking Fees and Charges being increased from three to six weeks and to a revised consultation strategy.

Leader

12. ACTIONS TAKEN UNDER URGENCY PROCEDURES

- 12.1 We were informed of the following actions taken by Directors in consultation with Executive Members.

Review of Parking Fees and Charges

Approval to correction of typographical errors in report presented to us on 23 January as follows –

- Appendix D where the charge that applied to band 2 of the emissions based charging structure in relation to second and subsequent permits per household read £50 instead of £60 as in the main body of the report.
- Page 6 of the main body of the report, bands 3 and 4 corrected to read '151 – 180 CO2 g/km and 186 CO2 g/km and over respectively'.

Council Mortgage Interest Rates – 1 April to 30 September 2007

Approval to a Statutory Declaration of the Council's Local Average Rate of Interest of 7.49% to be applied to all of the Council's variable rate mortgages with effect from 1 April 2007.

13. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS

- 13.1 We were informed of significant actions which involved expenditure of more than £50,000 taken by Directors under delegated powers.

Director of Corporate Resources

ICT Technical & Design Consultancy for New 6th Form Centre & Building Schools for the Future Programme - Award of Contract to ICT Technical and Design Consultancy to Cambridge Education Ltd. in the sum of £249,930.

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**REPORT OF THE GENERAL
PURPOSES COMMITTEE No.04/2006-07**

Page 1

COUNCIL 19 MARCH 2007

Chair:
Councillor Eddie Griffith

Deputy Chair:
Councillor Charles Adje

INTRODUCTION

1.1 This report to full Council arises from two reports considered by the General Purposes Committee at our meeting on 8 March 2007. Both reports resulted in recommendations from the Committee to full Council to amend, or consider amending, several Parts of the Council's Constitution. In the first case full Council is asked to make the Scheme of Members' Allowances for 2007/08. In the other case full Council is asked to consider, and approve in principle, a set of amendments to different Parts of the Constitution that will provide for the implementation of the Gambling Act 2005. Since the relevant provisions of the Act will not come into force until May this year, the Gambling Act changes must be formally agreed by Annual Council on 21 May and many of them must then be formally confirmed by the Licensing Committee in June.

1.2 It is not practicable to await the completion of the ongoing Review of the Council's Constitution before full Council considers these matters and, therefore, they are being recommended to this March meeting.

**ITEM FOR DECISION FROM THE MEETING OF THE
COMMITTEE ON 8 MARCH 2007**

**2. MAKING THE SCHEME OF MEMBERS' ALLOWANCES FOR
2007/08**

2.1 We received a report on the Scheme of Members' Allowances for 2007/08. The Scheme for 2006/07 had been amended by full Council on 13 November 2006 when increases were agreed in accordance with the recommendations of the interim report of the Independent Panel on Councillors' Remuneration in London.

2.2 The November Council decided that allowances should be increased from 1 April 2007 in line with the percentage increase agreed in the national pay settlement for Local Authority Officers. This figure is not yet known but provision is made in the new Scheme for this percentage increase to the Basic, Mayoral, Special Responsibility and Co-optees' Allowances. We noted that the figure, when agreed for officers, will be back-dated to 1 April and paid to Members as soon as possible.

- 2.3 The new Scheme for 2007/08 is set out at Appendix 1 to this report which shows the text changes as compared to the November version of the 2006/07 Scheme. Another change is to the Co-optees' Allowances in paragraph 7.01. This is a minor change, required by the relevant Regulations, to express these allowances as annualised sums rather than sums paid per meeting. It has been assumed that there will be five meetings per year.
- 2.4 We noted that the rate for babysitting and dependant's care in paragraph 8.01 (a) had originally been fixed at £5.05 by reference to the hourly national adult minimum wage. We agreed to recommend that this rate should now equal the new figure, just announced by the Government, of £5.72 per hour and that this be subject to automatic annual adjustment in line with the national adult minimum wage.
- 2.5 We considered the allowances for the Mayor and Deputy Mayor and we concluded that these should be increased to reflect more accurately the expenses of their offices and the hard work involved in undertaking their duties. We are therefore recommending that the additional allowances be increased to £15,000 for the Mayor and £7,500 for the Deputy Mayor.
- 2.6 We were advised that it was a legal requirement to make the Scheme afresh each year before the end of March and that Members must have regard to the report of the Independent Panel when they did so. We noted that the Allowances proposed in Appendix 1 were no greater than those recommended in the Independent Panel's report which is attached as Appendix 2.

WE RECOMMEND

That Council adopt the Scheme of Members' Allowances for 2007/08 set out in Appendix 1 to this report and that Part C.7 of the Council's Constitution be amended accordingly with effect from 1 April 2007.

ITEM FOR CONSIDERATION AND APPROVAL IN PRINCIPLE FROM THE MEETING OF THE COMMITTEE ON 8 MARCH 2007

3. IMPLEMENTATION OF THE GAMBLING ACT 2005

- 3.1 We received a report on the Gambling Act 2005 which comes into force at various stages this year and which will be fully in operation on 1 September 2007. The Act will create a wholly new system of controls over gambling in Great Britain. The most important controls will be

exercise by the new national regulator, the Gambling Commission. Local Councils will take over many other functions from the

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Magistrates' Courts. These will include granting premises licences for bingo premises, betting shops, adult gaming centres and family entertainment centres. The Council will also grant permits for gaming, gaming machines and small lotteries.

- 3.2 At the meeting of full Council on 13 November 2006 Members resolved to adopt Haringey's Statement of Gambling Policy which will guide the exercise of the Council's functions under the Act. This Statement of Gambling Policy reflects the guidance of the Gambling Commission and the three national licensing objectives for gambling. These objectives are: (i) to prevent gambling being a source of crime or disorder, (ii) ensuring that gambling is conducted in a fair and open way, and (iii) protecting children and other vulnerable persons from being harmed or exploited by gambling.
- 3.3 We were advised that the terms of reference of the full Council should be amended to include the new statutory power to resolve not to issue any casino premises licences in the Borough for the next three years. This amendment is set out on page 3 of Appendix 3 to this report. Since the Council has made no application to be considered as a possible site for a large or small casino, an application for a casino is unlikely to arise.
- 3.4 Most of the Council's functions under the Gambling Act are statutorily referred to the existing Licensing Committee which can delegate them down to its Licensing Sub-Committees. There is a choice about the power to fix the fees payable for premises licences and related matters under the Gambling Act. This power can either be retained by the full Council or delegated to the Licensing Committee and we agreed to recommend that the Committee, as the specialist body, should discharge this function. We were advised that, legally, the fees would be subject to maximum limits and that the overall fee income should equate to the cost of providing the service as nearly as possible.
- 3.5 The proposed terms of reference of the Licensing Committee are set out in Appendix 4 to this report. The Committee will be responsible for monitoring and co-ordinating procedures under both the Gambling Act 2005 and the Licensing Act 2003 which relates to alcohol sales and public entertainments. The Committee will be consulted informally about future revisions to the Statement of Gambling Policy. It will retain jurisdiction to hear individual contested applications for premises where 500 or more persons would be present.
- 3.6 The proposed terms of reference for the Licensing Sub-Committees are set out in Appendix 5 to this report. We noted that the new functions under the Gambling Act would largely mirror the existing position under

the Licensing Act 2003. The three Member Sub-Committees would conduct hearings and decide the contested applications where there

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were objections from local residents or responsible authorities including the Police. The last section of Appendix 5 sets out the functions that are new under the Gambling Act. These include decisions on contested applications for club gaming permits and applications for more than 5 gaming machines in public houses.

- 3.7 We considered the additional delegations to officers needed to implement the Gambling Act which are contained in Appendix 6 to this report. The allocation of functions between Members and officers is again very similar to the arrangements which already work effectively in the operation of the Licensing Act 2003. Whenever there is a statutory right to a hearing or a legal right to opt for a hearing, then the case is referred to Members. The non-contentious, procedural, administrative and technical matters are delegated to the Assistant Director Enforcement and his Licensing Manager.
- 3.8 We asked about arrangements to make officers accountable for the exercise of their delegated powers. We were assured that reports came regularly to the Licensing Committee about the operation of the licensing system and this would continue. We agreed that officers should have powers to act promptly within agreed policy and procedures and to take effective enforcement action.
- 3.9 We were advised that the existing Local Licensing Procedure Rules currently used for hearings under the Licensing Act 2003, could readily be adapted for the very similar hearings under the Gambling Act. Only a few changes are recommended and these are set out in Appendix 7 to this report. The most significant is that the parties to a hearing under the Gambling Act 2005 must be allowed an equal maximum period of time for the conduct of the whole case. In contrast, under the Licensing Act 2003 the parties were only limited to an equal maximum period of time for their respective closing addresses.
- 3.10 As mentioned above, the relevant provisions of the Gambling Act do not come into force until the beginning of May 2007. We were advised that a formal decision by the Council should, therefore, await the Annual Council on 21 May to be legally effective. Annual Council will be asked to amend its own terms of reference and those of the Licensing Committee. The decisions about the terms of reference of the Licensing Sub-Committees, the officer scheme of delegation and the Local Licensing Procedure Rules must, for legal reasons, be formally confirmed by the June meeting of the Licensing Committee.
- 3.11 This report comes to this March Council meeting because it would be more appropriate to have any detailed debate on these matters before

Annual Council although Annual Council itself must make a free and unfettered decision.

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WE RECOMMEND

That Council consider and approve in principle, subject to formal decisions in due course by Annual Council and the June Licensing Committee, the amendments to the terms of reference of the full Council, the Licensing Committee and the Licensing Sub-Committees, and the alterations to the scheme of delegation to officers and the Local Licensing Procedure Rules set out in Appendices 3, 4, 5, 6 and 7 to this report.

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APPENDIX 1

[the words recommended for deletion are shown struck through and the words recommended for addition or insertion are shown in italics and underlined]

Part C.7

Members' Allowances Scheme

1. SCHEME FOR THE PAYMENT OF MEMBERS' ALLOWANCES

1.01 Made in accordance with the Local Authorities (Members' Allowances)

(England) Regulations 2003 and in force for the municipal year ~~2006/2007~~ 2007/08 (i.e. 1 April ~~2006~~ 2007 to 31 March ~~2007~~ 2008).

2. BASIC ALLOWANCE

2.01 Each Councillor will be entitled to receive the sum of £10,000 by way of Basic Allowance (subject to an increase from 1 April 2007 in line with the percentage increase agreed in the national settlement for Local Authority officers).

2.02 If a Councillor does not serve as such for the whole 12-month period or becomes disqualified, he/she will only be entitled to receive pro-rata payment for the period(s) during which he/she actually was a serving Councillor. This principle applies to service on Council bodies by independent Standards Committee members and education representatives on scrutiny bodies.

3. INCLUDED EXPENSES

3.01 Travel Expenses.

The Basic Allowance includes all travel within the M25. Councillors are not entitled to any form of concession or special permit as Councillors for parking in the Borough.

3.02 Mobile Telephones.

The Basic Allowance includes Councillors' telephone call charges.

4. MAYORAL ALLOWANCES

4.01 The additional allowances for the Mayor and Deputy Mayor are:

(a) The Mayor is entitled to an additional allowance of ~~£10,000.~~
£15,000.

(b) The Deputy Mayor is entitled to an additional allowance of ~~£2,500.~~ £7,500.

(subject to an increase from 1 April 2007 in line with the percentage increase agreed in the national settlement for Local Authority officers).

5. SPECIAL RESPONSIBILITY ALLOWANCES

5.01 Haringey Council will allocate Special Responsibility Allowances in three bands, to Councillors who take on certain additional roles. All allowances are subject to an increase from 1 April 2007 in line with the percentage increase agreed in the national settlement for Local Authority officers.

Band	Position	Special Allowance	Total Allowance
Band 4	<ul style="list-style-type: none"> • Leader 	£30,000	£40,000
Band 3	<ul style="list-style-type: none"> • 9 x Executive Members • Opposition Leader • Chair of Overview and Scrutiny Committee 	£22,500	£32,500
Band 2	<ul style="list-style-type: none"> • Chair of General Purposes Committee • Chief Whip • Chair of Planning Applications Sub-Committee 	£15,000	£25,000
Band 2 (continued)	<ul style="list-style-type: none"> • Chair of Licensing Committee • Chair of Alexandra Palace and Park Board • Chair of Audit Committee • Chair of Pensions Panel • Opposition Deputy Leader • Opposition Chief Whip • 6 x Councillors on 		

	Overview and Scrutiny Committee		
Band 1	7 x Chairs of Area Assemblies	£7,500	£17,500

6. MULTIPLE RESPONSIBILITIES

6.01 Where a Councillor holds more than one post of special responsibility, he/she may only receive one Special Responsibility Allowance. Where a Councillor holds more than one post of special responsibility and the posts have Special Responsibility Allowances of different monetary values, the Councillor would receive the higher one. For the purposes of this paragraph, the Mayor and Deputy Mayor count as posts of special responsibility.

7. CO-OPTES' ALLOWANCES

7.01 Each independent Standards Committee member and each education representative on scrutiny bodies is entitled to an allowance of ~~£585~~ ~~£117 per meeting~~ excepting the Chair of the Standards Committee who is entitled to an allowance of £1,200. £240 per meeting payable on an annualised basis. *These allowances are subject to an increase from 1 April 2007 in line with the percentage increase agreed in the national settlement for Local Authority officers.*

This incorporates all other allowances, with the exception of babysitting and dependants allowance. No allowances are payable to others who are not elected Councillors

8. BABYSITTING AND DEPENDANTS ALLOWANCE

8.01 Councillors and non-elected members can claim this allowance based on the following :

(a) That reimbursement be made at a maximum rate of ~~£5.05~~ £5.72 per hour. The period of payment should include the time of the meeting, together with reasonable travelling time of the member, plus any necessary travelling expenses of the carer to and from their home.

(b) Children over the age of 16 must not be claimed for, unless suffering from an illness or disability making constant care essential.

9. TRAVELLING AND SUBSISTENCE ALLOWANCE

Councillors can claim this allowance for attending approved meetings, training and conferences etc. only to the extent that it involves travel outside the M25. Claims must be based on the following :

(a) The mileage rate for travel by private car is 34.6 pence per mile. An extra 3 pence per mile is payable for each passenger for whom a travelling allowance would otherwise be payable. The cost of tolls, ferries and parking charges can be claimed.

(b) The mileage rate for travel by solo motor cycle is :

mile mile	Not exceeding	150 cc	8.5 pence per
	Over	150 cc but not over 500 cc	12.3 pence per
	Over	500 cc	16.5 pence per

(c) On public transport only the ordinary or cheaper fare can be claimed where more than one class is available

(d) The cost of a taxi, including a reasonable tip, can be claimed only in case of urgency or where public transport is not practicable or reasonably available

(e) The maximum rates for subsistence allowance on approved duties are as follows:

For an absence of more than 4 hours before 11.00
£4.92

For an absence of more than 4 hours including lunchtime
between 12.00 and 14.00
£6.77

For an absence of more than 4 hours including the
period 15.00 to 18.00 £2.67

For an absence of more than 4 hours ending after 19.00
£8.38

10. CLAIMS AND PAYMENTS

- 10.01 The Basic Allowance and Special Responsibility Allowances will be paid in equal monthly instalments.
- 10.02 The Co-optees' Allowance must be claimed by, and will be paid at, the end of the municipal year, subject to paragraphs 2.02 above and 10.04 below.
- 10.03 All claims for Travelling and Subsistence Allowance and Babysitting and Dependants Allowance must be made within two months of the relevant meeting or the costs being incurred by the Councillor or non-elected member, subject to paragraph 10.04 below..
- 10.04 If any Allowance under paragraphs 10.02 or 10.03 is not claimed within the prescribed time limit, the Head of Members' Services shall have a discretion to make the payment nonetheless.
- 10.05 Any Councillor or non-elected member may elect to forego his/her entitlement to all or part of any allowance by giving written notice at any time to the Head of Members' Services.

11. WITHHOLDING AND REPAYMENT OF ALLOWANCES

- 11.01 The Standards Committee or any of its Sub-Committees is authorised to withdraw the payment of the allowances set out below in whole or in part, as appropriate, in the event of a Councillor being suspended or partially suspended. The allowances covered by this provision are the following:
- (a) Basic Allowance;
 - (b) Special Responsibility Allowance;
 - (c) Travelling and Subsistence Allowances; and
 - (d) Co-optees Allowance.
- 11.02 Where the Standards Committee/Sub-Committee withdraws any of the above allowances in whole or in part and it transpires that the Councillor has already been paid in whole or in part for the relevant period of suspension or partial suspension, then the Standards Committee/Sub-Committee may require that the Councillor repay the relevant amount to the Council.

12. MEMBERSHIP OF LOCAL GOVERNMENT PENSION SCHEME

- 12.01 All eligible Councillors are allowed to join the Local Government Pension scheme in respect of the Basic and Special Responsibility Allowances paid to them as part of this scheme of allowances.

Report from the Independent Panel
on the Remuneration of Councillors in London

October 2006

Report from the Independent Panel on the Remuneration of Councillors in London

We have completed our review of remuneration for councillors in London. We shall publish a fuller report as soon as possible. This will be a composite of these recommendations and our reports of 2001 and 2003.

We are well aware that members' allowances can be contentious. But we are emphatic that the quality of local democracy depends on the ability of Councils to attract able people to serve as councillors. Excellent Councils have excellent members. Financial reward is not and should not be the main motivation for service as a councillor. But a reasonable remuneration can make it possible for a wider range of people to stand for election. In his interim report on local government, Sir Michael Lyons comments that councillors are generally underpaid for the vital work which they do. We entirely agree. We believe that councils have a duty to ensure that their scheme of allowances is realistic. We very much hope that London Councils will again endorse our recommendations. We urge that all London boroughs should adopt them.

The recommendations in our report are:

1. We believe that the scheme of allowances which the Panel recommended in 2001, updated for inflation, is still appropriate. At Annex A we set out the five Bands of responsibility with updated figures for the Basic Allowance and for the five Bands.
2. We believe that the roles which we identified as attaching to the Bands are still, in general terms, appropriate. The main changes affecting the role of councillors since our last report have been around representativeness, accountability and community leadership. We have addressed these in our recommendations. We are aware that new roles have been developed, e.g. in relation to Community leadership, leadership of a specific major project, and assistants to Cabinet members holding particularly demanding portfolios like Children's Services. Such responsibilities can also provide development opportunities for the leaders of the future. We think that such roles should be identified as meriting an allowance in Band One.
3. With changes in local government structure and organisation, we accept that some Cabinet roles may be more demanding than others. Although it may be sensible for many Councils to remunerate Cabinet members at the same level, we believe that there is sufficient width in Band Two to permit Councils to recognise different levels of responsibility within the Cabinet where this is appropriate.
4. In return for the levels of remuneration which we propose, it is important that councillors account publicly for their activities. This will enable the electorate to make an informed judgement on the performance of their elected representatives in liaising with their constituents and representing their interests within the council and, in the more senior roles, their leadership in addressing the borough's issues. There are examples of good practice in this area and we will set them out in our fuller report.
5. Planning is an important responsibility of local government. Some London boroughs face planning issues of considerable complexity. In such cases, we believe that it is appropriate that the Chair of the Planning Committee should be rewarded at the higher level of Band Two.
6. We believe that allowances for co-opted members should be made only for those serving on the Standards Committee, for Education co-optees and for the independent chair of an Audit Committee. In our 2001 report we recommend an annual co-optees allowance based on the expected number of meetings at a rate of £100 per meeting. Updated, this figure now stands at £117. We recommend that the independent chair of the Standards Committee should receive a co-optees' allowance on the same basis, but with a rate of £240 per meeting to reflect the greater responsibilities of this post.

7. We believe that the role descriptions in our 2001 report are generally still appropriate. We make two additions to our description of the basic role of councillors. One relates to undertaking necessary training and development and the other to being accountable and reporting on their actions. A revised job description for councillors is attached at Annex B. We believe that all Councils should adopt such a job description to make absolutely clear what is expected of a councillor.
8. We reiterate that not more than 50% of councillors should receive a Special Responsibility Allowance (SRA) and that only one SRA should be paid to a councillor in respect of duties with the same authority.
9. Although councillors are not employees, we believe that it is reasonable that their special responsibility allowances should not cease in case of sickness, maternity and paternity leave in the same way that employees enjoy such entitlements. We recommend that Councils should be able to make arrangements in their schemes in appropriate circumstances to enable this to happen.
10. There is at present no provision in the legislation for resettlement payments to councillors. We consider that if recipients of SRAs in Bands Two, Three, Four and Five lose their seat at the polls they should be entitled to six months continued allowance to provide a cushion of time during which they can seek alternative employment. This will require legislative change, but we will make representation to Government to seek this change.
11. As stated in our letter of 26 July 2006, pension regulations have changed so that councillors are now eligible to join the LGPS before their 75th birthday. We recommend that all councillors below the age of 75 should be allowed to join the LGPS.
12. We continue to recommend that the allowances we recommend should be updated annually in accordance with the headline figure in the annual local government pay settlement. We appreciate that Regulation 10 Local Authorities (Members' Allowances) (England) Regulations 2003 appears to require re-adoption of the scheme at the start of each municipal year; but if there is to be no change other than the annual update we recommend, then we believe that this can be achieved by a simple formal resolution.
13. We have considered carefully the possibility of introducing performance related pay for councillors. While this has its attractions, we are convinced that the practical difficulties are too great. However, we commend those Councils which have introduced performance appraisals for Councillors.
14. While we continue to believe intra borough travel should be part of the basic allowance, we recognise there are circumstances where it may be appropriate for a scheme to provide payment for the cost of transport e.g. journeys home after late meetings and for people with disabilities.

Rodney Brooke

Rodney Brooke CBE DL

Dr Drew Stevenson

Professor Drew Stevenson

Jo Valerie

Baroness Jo Valerie

London

18 October 2006

Band One

The posts we envisage falling within Band One include:

Vice-Chair of a Service, Regulatory or Scrutiny Committee
 Chair of Sub-Committee
 Leader of Second or Smaller Opposition Group
 Service Spokesperson for First Opposition Group
 Group Secretary (or equivalent) of Majority Group
 First Opposition Group Whip
 Vice Chair of council business
 Chairs and Vice Chairs of Area Committees or Area Forums
 Cabinet Assistant
 Leadership of a strategic major topic

Remuneration

We propose that Band One special responsibility allowances should be on a sliding scale of between 20%-30% of the remuneration package for a council leader

This would be made up as follows:

Basic Allowance:	£9,964
Band 1 Allowance:	£2,227 to £8,323
Total:	£12,191 to £18,267

Band Two

The types of office we contemplate being within Band Two are:

Lead member in scrutiny arrangements, perhaps a Chair of a Scrutiny Committee
 Representative on key outside body
 Chair of major regulatory committee e.g. planning
 Chair of council business
 Leader of principal opposition group.

Remuneration

We propose that Band Two allowances should be on a sliding scale between 40%-60% pro rata of the remuneration package for a council leader.

This is made up as follows:

Basic Allowance	£9,964
Band 2 allowances:	£14,418 to £26,609
Total:	£24,382 to £36,573

APPENDIX A

Special Responsibilities – Beyond the Basic Allowance

The case for special allowances

The reasons for payment of additional special responsibility allowances should be clearly set out in local allowances schemes. Special allowances should come into play only in positions where there are significant differences in the time requirements and levels of responsibility from those generally expected of a councillor.

Categories of special allowances

The regulations specify the following categories of responsibility for which special responsibility allowances may be paid:

- Members of the executive where the authority is operating executive arrangements
- Acting as leader or deputy leader of a political group within the authority
- Presiding at meetings of a committee or sub-committee of the authority, or a joint committee of the authority and one or more other authorities, or a sub-committee of such a joint committee
- Representing the authority at meetings of, or arranged by, any other body
- Membership of a committee or sub-committee of the authority which meets with exceptional frequency or for exceptionally long periods
- Acting as spokesperson of a political group on a committee or sub-committee of the authority
- Membership of an adoption panel
- Membership a licensing or regulatory committee
- Such other activities in relation to the discharge of the authority's functions as require of the member an amount of time and effort equal to or greater than would be required of him by any one of the activities mentioned above whether or not that activity is specified in the scheme.

Local discretion

It is for the councils locally to decide how to allocate their councillors between the different bands having regard to our recommendations. They must have regard to our recommendations. We believe these should have the merits of being easy to apply, easy to adapt, easy to explain and understand, and easy to administer.

On behalf of the community – a job profile for councillors

Purposes:

- To participate constructively in the good governance of the area.
- To contribute actively to the formation and scrutiny of the authority's policies, budget, strategies and service delivery.
- To represent effectively the interests of the Ward for which the councillor was elected, and deal with constituents' enquiries and representations.
- To champion the causes which best relate to the interests and sustainability of the community and campaign for the improvement of the quality of life of the community in terms of equity, economy and environment.
- To represent the council on an outside body, such as a charitable trust or neighbourhood association.

Key Tasks:

- To fulfil the statutory and local determined requirements of an elected member of a local authority and the authority itself, including compliance with all relevant codes of conduct, and participation in those decisions and activities reserved to the full Council (e.g. Setting budget, overall priorities, strategy).
- To participate effectively as a member of any committee or Panel to which the councillor is appointed, including related responsibilities for the services falling within the committee's (or Panel's) terms of reference, human resource issues, staff appointments, fees and charges, and liaison with other public bodies to promote better understanding and partnership working.
- To participate in the activities of an outside body to which the Councillor is appointed, providing two-way communication between the organisations. Also, for the purpose, to develop and maintain a working knowledge of the authority's policies and practices in relation to that body and of the community's needs and aspirations in respect of that body's role and functions.
- To participate in the scrutiny or performance review of the services of the authority including where the authority so decides, the scrutiny of policies and budget, and their effectiveness in achieving the strategic objectives of the authority.
- To participate, as appointed, in the area – and service-based consultative processes with the community and with other organisations.
- To represent the authority to the community, and the community to the authority, through the various forums available.
- To develop and maintain a working knowledge of the authority's services, management arrangements, powers/duties, and constraints, and to develop good working relationships with relevant officers of the authority.
- To develop and maintain a working knowledge of the organisations, services, activities and other factors which impact upon the community's well-being and identity.
- To contribute constructively to open government and democratic renewal through active encouragement to the community to participate generally in the government of the area.
- To participate in the activities of any political group of which the councillor is a member.
- To undertake necessary training and development programmes as agreed by the authority.
- To be accountable for his/her actions and to report regularly on them in accessible and transparent ways.

Band Three

We see this band as appropriate to the following posts:

Cabinet Member

Chair of the main overview or scrutiny committee

Deputy Leader of the Council

Remuneration:

We propose that Band Three allowances should be between 70%-80% pro rata of the remuneration package for a council leader.

This is made up as follows:

Basic Allowance:	£9,964
Band 3 Allowance:	£32,705 to £38,801
Total:	£42,669 to £48,765

Band Four

Leader of Cabinet

This is a full-time job, involving a high level of responsibility. It is right that it should be remunerated on a basis which compares with similar positions in the public sector, whilst still retaining a reflection of the voluntary character of public service. The most appropriate measure is, in our view, that of a backbench MP. The functions of a full-time Leader of a London borough must be at least as onerous as those of an MP, and it would be quite wrong to expect that they could be remunerated at a lower rate, even excluding (as we do) the generous expenses package to which a backbench MP is entitled.

We propose that the remuneration package for a Council Leader under Band Four of our scheme should be £61,155.

This is made up as follows:

Basic Allowance:	£9,964
Band 4 Allowance:	£51,191
Total:	£61,155

Band Five

Directly Elected Mayor

A Directly Elected Mayor is a major innovation in the political management of local government with the office holder taking on a new role and exercising executive responsibilities over a fixed electoral cycle. We believe this post is significantly different to that of the Council Leader with Cabinet model and that it is a full time job with an importance which should be reflected in the salary level.

We propose that a Band Five Directly Elected Mayor should receive a remuneration package of 25% higher than that recommended for a Council Leader and that it should be a salary set at **£76,194**.



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APPENDIX 3

[the words proposed for addition and insertion are shown in italics and underlined at Article 6.02 (u) on page 3]

[N. B. The same amendment will be required for the same list of full Council functions in Part E.7 section 1]

Part E.1

The Full Council Article

Article 6 - The Full Council

6.01. Meanings

- (a) **Policy Framework.** A complete list of all the plans and strategies comprising the Council's Policy Framework is set out in the appropriate Schedule in **Part F, Decision Making**. These are the plans and strategies that Haringey Council has decided should be reserved to the full Council for approval:
- (b) **Budget.** The budget includes the allocation of financial resources to different services and projects, proposed contingency funds, setting the council tax and decisions relating to the control of the Council's borrowing requirements, the control of its capital expenditure and the setting of virement limits. The determination of the Council Tax Base is delegated to the Director of Finance in consultation with the Executive Member for Finance and the Executive Advisory Board.
- (c) **Housing Land Transfer.** Housing Land Transfer means the approval or adoption of applications (whether in draft form or not) to the Secretary of State for approval of a programme of disposal of 500 or more properties to a person under the Leasehold Reform, Housing and Urban Development Act 1993 or to dispose of land used for residential purposes where approval is required under sections 32 or 43 of the Housing Act 1985.

6.02. Functions of the full Council

Only the Council will exercise the following functions:

- (a) Adopting and changing the Constitution;

- (b) Approving or adopting the **policy framework** as set out in the appropriate schedule in **Part F**;
- (c) Approving the budget, levying Council Tax and setting the non-domestic rate multiplier;
- (d) Determining the borrowing limits for the authority for each financial year and the proportions of borrowing that are to be set at variable rates;
- (e) Approving any application to the Secretary of State in respect of any Housing Land Transfer as set out in Article 6.01 (c) above;
- (f) Subject to the urgency procedure contained in **the Access to Information Procedure Rules** in **Part D** of this Constitution, making decisions about any matter in the discharge of an Executive function which is covered by the policy framework or the budget where the decision maker is minded to make it in a manner which would be contrary to the policy framework or contrary to/or not wholly in accordance with the budget;
- (g) Appointing the Leader and Members of the Executive;
- (h) Agreeing and/or amending the terms of reference for committees, deciding on their composition and making appointments to them and delegating functions to them from time to time as may be appropriate;
- (i) Agreeing recommendations arising from Scrutiny Reviews of non-executive functions;
- (j) Deciding on recommendations arising from Scrutiny Reviews not accepted by the Executive and referred by the Chair of Overview and Scrutiny Committee;
- (k) Agreeing and/or amending the Scheme of Delegations to Officers;
- (l) Appointing representatives to outside bodies unless the appointment is an Executive function or has been delegated by the Council;
- (m) Adopting and amending an allowances scheme under Article 4.05;

- (n) Changing the name of the area, conferring the title of honorary alderman or freedom of the borough and establishing any new Civic Link;
- (o) Confirming the appointment or dismissal of the head of paid service;
- (p) Making, amending, revoking, re-enacting or adopting bylaws and promoting or opposing the making of local legislation or personal Bills including the adoption of any legislation where the Council has a discretion;
- (q) All **local choice functions** set out in **Part F** of this Constitution which the Council decides should be undertaken by itself rather than the Executive, or any Committee, Sub-Committee or officer;
- (r) Entering into, or confirming existing, joint arrangements with other local authorities
- (s) Adopting the Members' Code of Conduct;
- (t) Approving Pilot Schemes for Local Elections;
- (u) Resolving not to issue any casino premises licences in the next three years;
- (v) Adopting Standing Orders for the Council and Standing Orders as to Contracts;
- (w) Making any decisions in respect of non-Executive functions which have not been expressly delegated elsewhere;
- (x) All matters that must be reserved to Council under the Finance Procedure Rules; and
- (y) All other matters that, by law, must be reserved to Council.

6.03. Council meetings

There are three types of Council meetings:

- (a) The annual meeting;
- (b) Ordinary meetings;
- (c) Extraordinary meetings.

They will be conducted in accordance with the **Standing Orders (Council Procedure Rules)** in **Part E** of this Constitution.

Council meetings will be chaired by the Mayor if he/she is present. If the Mayor is not present, Council will select another Councillor to take the Chair. The Deputy Mayor does not automatically chair the meeting in the Mayor's absence. The Council may select the Deputy Mayor if it so wishes.

6.04. Responsibility for functions

The Council will maintain the tables in **Part E** of this Constitution setting out the responsibilities for the Council's functions that are not the responsibility of the Executive.

APPENDIX 4

[the words proposed for addition or insertion are shown in italics and underlined and the words proposed for deletion are shown struck through]

PART E.7 of the Council's Constitution

SECTION 2 – COMMITTEES

[this extract starts at page 7 of Part E.7 in the version of the Constitution last updated in May 2006]

6. Licensing Committee

- (1) The Licensing Committee has all the functions referred to it by law under the Licensing Act 2003 and the Gambling Act 2005. These include:
- (a) To be responsible for monitoring the operation of the Acts, ~~and~~ licensable activities and gambling in the Borough;
 - (b) To receive reports on these matters and on the functions delegated to the Licensing Sub-Committees and to officers. To call for a report on any individual case;
 - (c) To be consulted on the review and determination of the Licensing Policy Statement and the Statement of Gambling Policy including procedures for Council consultation with external stakeholders;
 - (d) To determine the procedures to be followed in handling applications, notices, representations and all hearings, subject to the relevant Regulations;
 - (e) Subject to Regulations, to determine the fees payable for applications for premises licences and related matters under the Gambling Act 2005;
 - (f) To exercise the functions of the Licensing Sub-Committees in relation to any premises, site or event where 500 or more persons are to be present;
 - (f) To exercise the functions of the Licensing Sub-Committees in any case referred to the Committee by its Chair, or by

the Chair of a Licensing Sub-Committee on the grounds of its special significance or difficulty;

- (g) In a Council Election Year when there is a need to hold a hearing in the period between Election day and the Annual Meeting of the Council, those Members of the Licensing Committee who are re-elected as Councillors shall meet as the Licensing Committee to exercise any of the functions of the Licensing Sub-Committees, or under (e) above, and shall elect a Chair for the meeting.
- (2) Excluded from the Licensing Committee's terms of reference are:
- (a) The functions statutorily referred to the General Purposes Committee, *The Executive and the full Council* including the formal review and determination of the Licensing Policy Statement and the Statement of Gambling Policy;
 - (b) The functions delegated to the Licensing Sub-Committees, as set out below, except where referred back to the Committee under sub-paragraph 6(1)(f) above.

APPENDIX 5

[the words proposed for addition or insertion are shown in italics and underlined and the words proposed for deletion are shown struck through]

[the words in **bold text** which refer to the dates when specific functions come into effect, or are repealed under the Gambling Act 2005, are intended for explanation and direction and not as a part of the permanent text of the Constitution]

PART E.7 of the Council's Constitution

SECTION 3 – SUB-COMMITTEES AND PANELS

[this extract starts at page 14 of Part E.7 in the version of the Constitution last updated in May 2006]

3. Under Licensing Committee

3.01. Licensing Sub-Committee

General Provisions

- (a) To exercise all the functions listed in ~~sub-paragraphs (c) to (e) below~~ these terms of reference in relation to any premises, site or event where less than 500 persons are to be present;
- (b) The Chair of a Licensing Sub-Committee may, before hearing it, refer any case falling within ~~(a) above~~ these terms of reference to the Licensing Committee on the grounds of its special significance or difficulty. This power may also be exercised by the Chair of the Licensing Committee;
- (c) Licensing Sub-Committees have the power to make final decisions on behalf of the Council on matters within their terms of reference and there is no right of appeal to the Licensing Committee.

Functions under both the Licensing Act 2003 and the Gambling Act 2005

- (d) To determine applications for premises licences where relevant representations have been made;
- (e) To determine applications for provisional statements where relevant representations have been made;
- (f) To determine applications for variations of premises licences where relevant representations have been made;
- (g) To determine valid applications for review of premises licences;
- (h) To decide on any other matter ~~within the licensing functions under the Licensing Act 2003~~ where it is necessary or desirable for Members to make that decision;

Functions under the Licensing Act 2003 alone

- (i) To determine applications to vary designated premises supervisors following police objections;
- (j) To determine applications for transfer of premises licences following police objections;
- (k) To consider police objections made to interim authority notices;
- (l) To determine applications for club premises certificates where relevant representations have been made;
- (m) To determine applications to vary club premises certificates where relevant representations have been made;
- (n) To determine valid applications for review of club premises certificates;
- (o) To decide whether to give counter notices following police objections to temporary event notices;
- (p) To determine applications for grants of personal licences following police objections;

- (q) To determine applications for renewals of personal licences following police objections;
- (r) To decide on revocation of personal licences where convictions come to light after grant;

Functions under the Gambling Act 2005 alone

- (s) To determine applications for transfer of premises licences following representations by the Gambling Commission or others;
- (t) To determine applications for the reinstatement of premises licences where relevant representations have been made;
- (u) To decide whether to give counter notices following objections to temporary use notices;
- (v) To determine applications for the grant of club gaming permits and club machine permits where objections have been received;
- (w) To determine proposals to cancel club gaming permits and club machine permits where the holder requests a hearing;
- (x) When the licence holder requests a hearing, to determine officer proposals: (i) to make an order removing the entitlement of an on-premises alcohol licence holder to have one or two gaming machines, or (ii) to cancel or vary a licensed premises gaming machine permit;
- (y) To determine licensed premises gaming machine permit applications for 5 or more machines and all applications for any number of machines where there is cause for concern about the proper management of the premises;
- (z) ~~To determine applications for permits for amusements with prizes gaming machines in accordance with the policy resolution of the Licensing Committee on 6 December 2005; [this sub-paragraph to be deleted on repeal with effect from 1st June 2007]~~
- (aa) ~~To determine applications for permits for games or lotteries under section 16 of the Lotteries and Amusements Act~~

~~1976; [this sub-paragraph to be deleted on repeal with effect from 1st September 2007]~~

- (bb) ~~To determine applications for orders permitting games under section 6 of the Gaming Act 1968; [this sub-paragraph to be deleted on repeal with effect from 1st September 2007]~~

APPENDIX 6

[The words proposed for addition and insertion are shown in italics and underlined]

PART F.7 of the Council's Constitution – Scheme of Delegation to Officers

Section 4 – Delegated Powers of the Director of Urban Environment

[the text shown below would be added to the end of the schedule of statutory delegations starting at page 110 of Part F.7 in the version of the Constitution last updated in May 2006]

<u>Gambling Act 2005</u>	<u>The delegations below do not include the functions of the Licensing Sub-Committees</u>	
<u>Sections 29, 30, 350 and Schedule 6 Parts 1 & 4</u>	<u>Duties and powers to provide information required or requested by the Gambling Commission or other bodies</u>	<u>AD-Enf</u>
<u>Sections 33, 37, 41, 42, 43 and 44</u>	<u>Power to prosecute and enforce against offences including unlawful use of premises for gambling activities</u>	<u>AD-Enf</u>
<u>Section 156</u>	<u>Duty to make publicly available the register of premises licences and to provide copies on payment of prescribed fees</u>	<u>AD-Enf</u>
<u>Section 161</u>	<u>Power to make representations on applications for premises licences</u>	<u>AD-Enf</u>
<u>Sections 163 to 165 and 167 to 169</u>	<u>Powers to grant or reject applications where valid representations have not been made, to give relevant notices and to impose or exclude conditions</u>	<u>AD-Enf</u>
<u>Section 185</u>	<u>Power to prosecute for failure to keep licence on premises or make it available on request</u>	<u>AD-Enf</u>
<u>Sections 186 to 190</u>	<u>Power to alter or provide copies of premises licence on application and to enforce provisions. Power to vary or transfer a premises licence where valid representations have not been made and to impose or exclude conditions</u>	<u>AD-Enf</u>
<u>Sections 192 to 196</u>	<u>Power to notify surrenders, revoke premises licence on non-payment of fees and to</u>	<u>AD-Enf</u>

	<u>reinstate licence</u>	
<u>Section 197 to 200</u>	<u>Power to grant an application for review of a premises licence or to reject an application under s.198(1), to initiate any review and to make all arrangements connected with the hearing of a review by Members</u>	<u>AD-Enf</u>
<u>Sections 206 to 209</u>	<u>Power to conduct appeals</u>	<u>AD-Enf</u>
<u>Sections 218, 220, 222, 225, 226, 227, 228 and 234</u>	<u>Power to give counter-notice in response to a temporary use notice, to acknowledge temporary use notice, to agree with other parties in the event of objection that a hearing is unnecessary, to dismiss objections, to conduct appeals and to endorse, return and provide copies of temporary use notices and to maintain and make available the register</u>	<u>AD-Enf</u>
<u>Section 242</u>	<u>Power to prosecute for making a gaming machine available for use in contravention of an operating schedule or Regulations</u>	<u>AD-Enf</u>
<u>Section 247 and Schedule 10</u>	<u>Power to grant or reject applications for the grant or renewal of permits for family entertainment gaming machines including consideration of representations, making notifications, replacing permits, the conduct of appeals, maintaining and making available the register, providing copies on payment of fees and enforcement of all provisions</u>	<u>AD-Enf</u>
<u>Section 258 to 261 and Schedule 11</u>	<u>Power to prosecute and enforce in cases of unlawfully promoting or facilitating a lottery and misusing profits of lotteries and exempt lotteries</u>	<u>AD-Enf</u>
<u>Section 262 and Schedule 11 Parts 4 & 5</u>	<u>Power to register or refuse registration of small society and non-commercial society lotteries in accordance with the provisions including cancellations, provision of copies, the conduct of appeals, maintaining and making available records and enforcing all provisions</u>	<u>AD-Enf</u>
<u>Section 274 and Schedule 12</u>	<u>Power to grant or refuse applications for the grant or renewal of club gaming permits or club machine permits in accordance with the provisions including grant by "fast track procedure", variation, cancellation, and surrender of permits, the conduct of appeals, maintaining and</u>	<u>AD-Enf</u>

	<u>making available the register, providing copies on payment of fees and enforcement of all provisions</u>	
<u>Section 283 and Schedule 13</u>	<u>Power to grant, refuse or modify applications for licensed premises gaming machine permits in accordance with the provisions including the variation, transfer or cancellation of permits, the conduct of appeals, maintaining and making available the register, providing copies on payment of fees and enforcement of all provisions</u>	<u>AD-Enf</u>
<u>Section 284</u>	<u>Power to make orders for specific premises removing the right to provide exempt gaming under section 279 or the right to make up to two gaming machines available for use under section 282 in accordance with the requirements for notifications, considering representations and the conduct of appeals</u>	<u>AD-Enf</u>
<u>Section 289 and Schedule 14</u>	<u>Power to grant or refuse applications for prize gaming permits in accordance with the provisions including amendment and renewal of permits, the conduct of appeals, maintaining and making available the register, providing copies on payment of fees and enforcement of all provisions. Power to prepare a draft statement of principles in relation to prize gaming permits for approval by Members</u>	<u>AD-Enf</u>
<u>Section 304</u>	<u>Power to designate officers as authorised persons for the purposes of the Act</u>	<u>AD-Enf delegation to AD only</u>
<u>Section 305</u>	<u>Power to undertake activities to assess compliance with the Act or detect offences</u>	<u>AD-Enf</u>
<u>Section 307, 309, 310, 311, 312, 313, 314, 315, 317, 318, 319, 322 and 326</u>	<u>Power to enter premises in connection with facilities for gambling, gaming machines at family entertainment centres, premises licensed for alcohol, prize gaming permits, clubs, licensed premises, lotteries, temporary use notices, and to exercise all functions under these provisions including application for warrants and enforcement against obstruction</u>	<u>AD-Enf</u>
<u>Section 342</u>	<u>Power to prosecute in relation to persons</u>	<u>AD-Enf</u>

	<u>giving false or misleading information</u>	
<u>Section 346</u>	<u>Power to prosecute for any offence referred to in this section</u>	<u>AD-Enf</u>
<u>Section 349</u>	<u>Power to prepare and consult upon a draft statement of principles and any review or revision of such statement subject to Members' approval of the final statement or revision</u>	<u>AD-Enf</u>

APPENDIX 7

[the words proposed for addition or insertion are shown in italics and underlined and the words proposed for deletion are struck through]

PART C.9 of the Council's Constitution

**HARINGEY COUNCIL – LOCAL LICENSING PROCEDURE RULES FOR
HEARINGS UNDER THE LICENSING ACT 2003 AND THE GAMBLING
ACT 2005**

Interpretation

1. “Acts” means the Licensing Act 2003 and the Gambling Act 2005

“Applicant” means a natural person or other legal entity making any application or initiating any procedure or giving any notice for any form of licence, certificate, consent or determination in accordance with the Acts

“Application” means any type of application, procedure or notice for any form of licence, certificate, consent or determination for which provision is made under the Acts

“Chair” means the Chair of the Licensing Committee or Licensing Sub-Committee determining the relevant application

“Committee clerk” means the officer(s) instructed by the Head of ~~Members’ Services~~ Local Democracy to attend Licensing Sub-Committee meetings to take the minutes and assist with the proper running of the meetings

“Council” means the Council of the London Borough of Haringey

“Gambling hearing” means a hearing by a Sub-Committee to determine an application under the Gambling Act 2005

“Hearing” means a Gambling hearing or a Licensing Hearing as appropriate to the application

“Hearings Regulations” means The Licensing Act 2003 (Hearings) Regulations 2005 (S.I. 2005 no. 44) in relation to licensing hearings and The Gambling Act (Proceedings of Licensing Committees

and Sub-Committees) (England and Wales) Regulations 2007 in relation to gambling hearings.

"Interested party" has the meaning prescribed in the Acts

"Legal representative" means the officer(s) instructed by the Head of Legal Services to attend Licensing Sub-Committee meetings to advise on matters of law and procedure

"Licensing hearing" means a hearing by a Sub-Committee to determine an application under the Licensing Act 2003

"Licensing Committee" means the Council's statutory Committee under the Acts

"Licensing representative" means the officer(s) instructed by the Assistant Director, Enforcement to administer application procedures and to attend Licensing Sub-Committee meetings to advise on licensing matters and gambling matters

"Licensing Service" means the Service under the Assistant Director, Enforcement responsible for administering the Council's functions under the Acts

"Member" means Haringey Councillor appointed to serve as a Member of the Licensing Committee or a Licensing Sub-Committee as the context requires

"Notice" means any notice made in accordance with the Acts, or Regulations made thereunder, in relation to an application

"Objector" means each interested party, responsible authority, other natural person or legal entity who/which has made a relevant representations or an objection or given any notice in relation to any application

"Party/Parties" means the applicant(s) and/or the objector(s) in relation to any particular application

"Premises" means any premises, ~~or~~ land, vessel, vehicle or moveable structure in respect of which an application is made

"Relevant Representation" means any relevant representation made in accordance with the Acts, or Regulations made thereunder, in relation to an application

"Responsible authority" has the meaning prescribed in the Acts

“Sub-Committee” means a Licensing Sub-Committee to which the Licensing Committee of the Council has delegated powers to determine applications. Unless the context otherwise requires, this shall be interpreted to include the Council’s Licensing Committee when that Committee is hearing an application within its terms of reference.

“Ward Councillor” means a Haringey Councillor representing a Ward within which are located any premises that are the subject of an application.

Scope and Application

2. These Rules apply to all applications *and hearings* made in accordance with the Acts, or Regulations made thereunder. These Rules should be read and interpreted in conjunction the Hearings Regulations and the Acts.
3. *Council/Committee Standing Orders do not apply to hearings except the Standing Order on Attendance/Substitute Members.*

Pre-Hearing Procedure

4. The Licensing Service will notify the relevant Ward Councillors of each application, notice or relevant representation relating to premises within their Ward within 2 working days of receiving such application, notice or relevant representation. This requirement is in addition to any requirement arising under the Hearings Regulations.
5. The Licensing Service may seek to mediate between the parties to an application with a view to securing: -
 - (a) the withdrawal of any relevant representation or notice,
or
 - (b) the agreement of the parties that a hearing is unnecessary.
6. If, in any case, the parties agree that a hearing is unnecessary, the Licensing representative, in consultation with the Chair, shall decide whether the Council consider that a hearing is unnecessary to determine the application and shall give notice of that decision to the parties forthwith.
7. In any case where it has been decided that a hearing is unnecessary, the Sub-Committee shall consider the application at an ordinary meeting. In reaching its decision, the Sub-

Committee shall take into account the form of application and accompanying documents, any written relevant representations and notices that have not been withdrawn and any report or other documents that appear to be relevant.

Membership and Quorum for Hearings

8. Where an application relates to premises within a Ward, then a Ward Councillor shall not take part in the decision upon that application as a Member.
9. So far as practicable, hearings will be arranged so that the Sub-Committee determining the application does not include Members representing any Ward in which premises affected by the application are located
10. The quorum for any hearing of a Sub-Committee shall be three Members and the quorum for any hearing by the Licensing Committee shall be four Members.
11. Any Member arriving after the commencement of a hearing, or leaving during the course of a hearing, shall take no part, or no further part, in the conduct of that hearing or the decision on the application in question.

Councillors' Participation in Hearings

12. A Councillor, who is not a Member of the Sub-Committee determining the application in question, may participate in the hearing but only if the Councillor is an objector who has made relevant representations in accordance with the Hearings Regulations and the Acts, or if the Councillor has been asked to attend by a party in order to act as a witness or a representative for that party.
13. A Councillor, who is a Member of the Sub-Committee determining the application in question, will have a prejudicial interest in that application if the he/she makes a relevant representation by way of objection to it and may well have a prejudicial interest if he/she has otherwise been involved in supporting or opposing the application. Any Member of a Sub-Committee who has a prejudicial interest for these or other reasons must not participate in the decision upon the application and must not be present at the hearing in any capacity or at all.

14. Any Member of a Sub-Committee who has made a relevant representation by way of objection to an application on behalf of his/her constituents and who cannot attend the hearing personally by reason of Rule 13, should arrange to be represented by an agent or a fellow Ward Councillor who is not a Member of the Sub-Committee.
15. A Councillor will have a personal interest in an application if it might reasonably be regarded as affecting that Councillor (or his/her spouse/partner, relatives, friends, employer or business) to a greater extent than other residents in the area. A Councillor with a personal interest shall not participate in decision-making on the application in question as a Member of the relevant Sub-Committee. This is in order to avoid any possible allegation of bias.
16. Whenever a Councillor, who is not a Member of the Sub-Committee, intends to participate in a hearing in accordance with Rule 12, the Councillor must consider whether he/she has a personal or a prejudicial interest before the hearing. A Councillor with a personal interest, who is not a Member of the Sub-Committee determining the application, may participate in a hearing in accordance with Rule 12 but must disclose such an interest first. A Councillor with a prejudicial interest, who is not a Member of the Sub-Committee determining the application, must not be present at the hearing in any capacity or at all. Members must be aware that their Code of Conduct applies to all Councillors at all times in whatever capacity they attend a hearing.
17. Where a Member of a Sub-Committee has had any form of personal or business involvement with a party to an application, which is to be determined by the Sub-Committee, or with any person connected to a party, then the Member must consider whether such involvement could amount to a personal or a prejudicial interest or whether such an interest could exist for any other reason. If there is any doubt on this matter, the Member must seek the advice of the Monitoring Officer or the legal representative.
18. A Councillor who has participated in a decision by the Council to make any application, or to support or assist an application made by another person, shall not participate in decision-making on the application in question as a Member of the relevant Sub-Committee.

Lobbying of Members and Expressions of Opinion by Members

19. If a Member of a Sub-Committee is approached by a party or a lobbyist for or against an application to be determined by that Sub-Committee, then the Member must: -
 - (a) explain that he/she cannot discuss the matter, and
 - (b) refer the lobbyist to another Councillor who is not a Member of the Sub-Committee or to the Licensing Service who can give further information on the process of dealing with the application, and
 - (c) keep an adequate written record of the approach, and
 - (d) disclose the fact of the approach before the hearing in accordance with Rule 51 (c).
20. If a Member of a Sub-Committee receives any written representation either supporting or opposing an application to be determined by that Sub-Committee, then the Member shall pass the representation to the Licensing Service for appropriate action.
21. A Member of a Sub-Committee must avoid expressing any personal opinion about the merits of an application to be determined by that Sub-Committee and must not take any action that would bring into question the Member's capacity to consider the application objectively.
22. A Member of a Sub-Committee must not accept any gift, favour or free hospitality that could be seen as connected to any application to be determined by that Sub-Committee.
23. Members of Sub-Committees are not to be influenced by party political factors or pressures when determining any application.

Non-Attendance at Hearings

24. Where a party has not notified the Council that he/she does not intend to attend or to be represented at a hearing, and that party fails to attend the hearing then the Sub-Committee may either: -
 - (a) adjourn the hearing to a specified date where it considers this to be necessary in the public interest, or
 - (b) hold the hearing in the party's absence.
25. Normally, a party who fails to attend a hearing in the circumstances described in Rule 24 above, will be allowed one

further opportunity to attend the hearing adjourned to a specified date.

26. Where an adjournment is granted, the Licensing representative shall make every reasonable endeavour to contact the party who failed to attend by telephone or in person in order to warn them of the new date for the adjourned hearing and the likelihood that the application will be determined in that party's absence in the event of further failure to attend.

Calling Witnesses

27. Where a party wishes to call a witness to give evidence at a hearing that party must give written notice to the Licensing Service of this intention no later than ten working days before the date of the hearing stating: -
 - (a) the name of the witness, and
 - (b) a brief description of the point or points upon which the witness' evidence may assist the Sub-Committee in making its decision on the application
28. Where a party has given notice under Rule 27, the Licensing Service shall forthwith communicate this notice to the other party/parties, if possible by electronic means or by the most rapid practicable alternative means.
29. Where a party has given notice under Rule 27, the Sub-Committee shall consider at the commencement of the hearing whether it will permit the party to call the witness for the purpose(s) notified. Such permission shall not be refused at a gambling hearing and shall not be unreasonably withheld at a licensing hearing or at any hearing where there has not been full compliance with Rule 27.

Documentary Evidence

30. Where a party wishes to rely upon documentary evidence at a hearing that party must give written notice to the Licensing Service of this intention no later than ten working days before the date of the hearing. This notice shall be accompanied by six copies for the Council and sufficient additional copies of all the relevant documentary evidence for each other party made known to the notifying party. Compliance with this Rule is especially important in relation to documents that are not easy to photocopy because, for example, they are coloured or not A4 size.

31. Where a party has given notice under Rule 30, the Licensing Service shall forthwith communicate all the relevant documentary evidence to the other party/parties if possible by electronic means or by the most rapid practicable alternative means.
32. Where a party has complied fully with Rule 30, that party shall have the right to have the relevant documentary evidence admitted and, subject to the provisions of the Hearings Regulations, the Sub-Committee shall take such evidence into account in making its decision.
33. In any case where a party wishes to rely upon documentary evidence but has not fully complied with Rule 30, then at the commencement of the hearing the Sub-Committee shall follow this procedure subject to sub-paragraph (h) of this Rule: -
 - (a) the Chair shall establish whether the other party/parties consent to the documentary evidence being admitted, and
 - (b) if all the other parties so consent, then the documentary evidence shall be treated as if Rule 32 applied to it, or
 - (c) if any party does not so consent, then the Sub-Committee shall decide whether to admit the documentary evidence nonetheless
 - (d) in making its decision under Rule 33(c), the Sub-Committee shall have regard to any reasons given for the late production of the documentary evidence, or other non-compliance with Rule 30.
 - (e) in making its decision under Rule 33(c), the Sub-Committee shall consider how far any other party may be prejudiced by the late production of the documentary evidence, or other non-compliance with Rule 30, and also the extent of the prejudice to the party seeking to rely upon the evidence if its admission is refused.
 - (f) in making its decision under Rule 33(c), the Sub-Committee shall consider whether it would be desirable in the public interest to adjourn the hearing for any period of time, or to another date, in order to allow any other party a reasonable opportunity to consider the documentary evidence.
 - (g) in making its decisions under Rules 33(c) and 33(f) above, the Sub-Committee shall consider any representations by the parties and the advice of its legal representative.
 - (h) at a gambling hearing where a party has not complied with Rule 30 and has only produced its documentary

evidence at the hearing, then such evidence shall only be admitted with the consent of all the other parties attending or represented at the hearing.

34. Where a party wishes to rely upon documentary evidence at a hearing but considers that any details of that evidence should be treated as confidential, for example the name or address of the signatory of a letter, then the party may exclude such confidential details from any documentary evidence sent to the Licensing Service under Rule 30. This Rule does not apply to any notice given or relevant representation made, since the originator must state his/her name and address in order for it to be valid.
35. In any case where confidential details are excluded under Rule 34, the Licensing Service must be informed that a request will be made by the party under Rule 42. If permission is refused under Rule 43, the whole or part of the relevant documentary evidence may be excluded from consideration. If permission is granted to exclude any confidential details, this may affect the weight to be given to the rest of the related evidence under Rule 58.
36. Where a party wishes to rely upon a model, or any form of evidence that cannot be photocopied, at a hearing that party must give written notice to the Licensing Service of this intention no later than ten working days before the date of the hearing. The party seeking to rely upon such evidence shall indicate in the notice, so far as practicable, the nature of that evidence and the purpose(s) of producing it.
37. Where a party has given notice under Rule 36, the Licensing Service shall forthwith communicate all relevant information about the evidence to the other party/parties if possible by electronic means or the most rapid practicable alternative means.
38. Rules 30 to 33 shall be applied flexibly to evidence of the type described in Rule 36 with a presumption that such evidence will be admitted if it materially helps the Sub-Committee to understand relevant issues between the parties at the hearing.

Petitions

39. Petitions shall on each page state their purpose and contain a warning to potential signatories that they are liable to be made public and that a copy will be supplied to other parties to the application. Each person signing should print their name and

address legibly. At the end a petition must state the name(s) and address(es) of the persons circulating the petition and the dates on which this took place.

40. A petition must comply with Rule 39 unless the Sub-Committee decide to waive compliance with any requirement(s) for a good reason. A petition shall also be treated as documentary evidence and Rules 30 to 33 shall apply.

Private Hearings and Confidential Evidence

41. In accordance with the Hearings Regulations, hearings shall take place in public unless a decision to the contrary is made under Rule 43 in any case.
42. Where a party or a witness consider that any giving of evidence, or part of any evidence, or part of a hearing, should be held in private, then the party or their witness shall make such request to the Chair at the commencement of the hearing.
43. The Sub-Committee may decide to exclude members of the public from any part of a hearing and/or treat any evidence as confidential where the Sub-Committee consider that the public interest in preserving the confidentiality of any evidence outweighs the public interest in that part of the hearing taking place in public.
44. For the purposes of Rule 43, a party, a witness and any person assisting or representing a party, may be excluded from any part of a hearing or from hearing or seeing any particular evidence. Where the Sub-Committee decide to hold part of a hearing in private, a party and/or his/her representative shall not be excluded except for very special reasons.
45. Where the Sub-Committee decide to hold part of a hearing in private, the officers of the Licensing Service will not be excluded except for very special reasons. The Committee Clerk and legal representative shall not be excluded.
46. Before making any decision under Rules 43 or 45, the Sub-Committee shall consider the advice of its legal representative.
47. Where any part of a hearing takes place in private, the hearing will be adjourned immediately thereafter for a period of time sufficient to enable the Committee clerk to prepare a fair summary of the evidence and proceedings heard in private. This summary will exclude all details that the Sub-Committee, acting

with the advice of its legal representative, consider should remain confidential. Upon the resumption of the hearing, the summary will be read out publicly in the presence of all the parties.

48. Rules 41 to 47 shall apply as nearly as may be practicable to documentary evidence where, with the consent of the Sub-Committee, confidential details may be disclosed to the Sub-Committee but excluded from disclosure to the public or persons mentioned in Rule 44.
49. Rules 41 to 47 shall apply, as nearly as may be practicable, where a witness wishes to disclose his/her name and/or address or other details only to the Sub-Committee and Council officers but not to the public or persons mentioned in Rule 44.
50. Whenever any evidence or information has been treated as confidential under Rules 41 to 49, the Sub-Committee shall consider whether to alter the weight given to that evidence in accordance with Rule 58.

Commencement of the Hearing

51. At the commencement of each hearing the Sub-Committee shall follow this procedure but may omit or abridge any step or Rule as appropriate -
 - (a) The Chair will introduce him/herself and invite the Members and officers to introduce themselves
 - (b) The Chair will invite the parties to introduce themselves and their representatives (if any)
 - (c) The Chair will invite Members to disclose any contacts they may have had before the hearing with the parties or lobbyists for them.
 - (d) If any party fails to attend the hearing, the Sub-Committee shall decide whether to proceed with the hearing in the absence of that party or whether to adjourn the hearing to another date. The Sub-Committee shall have regard to Rules 24 and 25 and Regulations 12 and 20 of the Hearings Regulations in making such decisions.
 - (e) The Chair will explain the procedure to be followed by reference to these Rules.
 - (f) The Chair will suggest the order of the topic headings for discussion at the hearing and will then invite the comments of the parties. In the light of such comments the Sub-Committee will confirm the order of the topic headings or amend them.

- (g) The Chair will ascertain whether there are any requests by any of the parties to call a witness and the Sub-Committee will then determine any such request under Rule 29.
- (h) The Chair will ascertain whether there is likely to be a request from any of the parties to cross-examine a witness called by another party and, if so, the reasons given for seeking a cross-examination. The Sub-Committee will then determine whether to allow such cross-examination in the interests of establishing relevant facts.
- (i) The Chair will ascertain whether there are any requests by any of the parties to produce documentary evidence, including models etc., and whether there has been full compliance with Rules 30 to 37. In the event of any non-compliance these Rules, the Sub-Committee shall decide whether to admit the evidence and/or adjourn the hearing under Rules 33 and 38.
- (j) The Chair will ascertain whether there are any requests by any of the parties to treat any evidence as confidential or to hear any of the evidence, or hold any part of the hearing, in private. If so, the Sub-Committee shall decide the request under Rules 43 to 49.
- (k) In any case where the Licensing Service has informed a party that there are particular points on which the Sub-Committee will need clarification, the Chair will then invite the party to provide such clarification.

Procedure and Evidence at Hearing

- 52. In accordance with Hearings Regulations, the hearing shall take the form of a discussion led by the Chair. With permission of the Chair the other Members of the Sub-Committee may ask questions of the parties, their representatives and witnesses and may lead the discussion on specific topics or points.
- 53. The hearing shall follow the order of the topic headings determined under Rule 51 (f) unless there is a good reason to depart from this agreed by the Sub-Committee.
- 54. The Chair, or Member leading the discussion, shall endeavour to ensure that each party has a reasonable opportunity to explain their case under each topic heading. The parties, their representatives and witnesses have a duty to make their evidence and comments succinct and relevant to the issues under discussion.
- 55. A party shall not be permitted to cross-examine another party or their witness unless this has been allowed under Rule 51 (h). If a

party has concerns relating to the evidence or comments of another party or their witness, this should be explained to the Sub-Committee so that the Chair can question the other party/witness about these concerns before completing that topic heading.

56. Where permission has been given to a party to call a witness, that witness may give evidence in one or more stages when the discussion covers the appropriate topic heading(s). Normally, a witness will be invited by the Chair to make a statement. The witness will then be subject to cross-examination by the other party/parties if this has been allowed under Rule 51(h). Then the Sub-Committee may question the witness. A party shall not re-examine his/her own witness except with the consent of the Chair to clarify a significant point in earlier evidence.
57. At the end of each topic heading the Chair shall invite the Licensing Service or legal representative to make any comments that they may consider necessary. With the consent of the Chair, these officers may question parties or witnesses directly or put their questions through the Chair.
58. Strict legal rules of evidence shall not apply. However, in considering what weight to place on the evidence or comments of any party or witness, the Sub-Committee shall have regard to the extent to which information was: -
 - (a) within a witness' direct knowledge, and
 - (b) clearly and specifically related to the points at issue in the hearing, and
 - (c) tested by questioning.
59. The Chair shall be responsible for the orderly conduct of the hearing. The Chair may require any person to be silent and may regulate the order in which persons speak at the hearing. The Chair will endeavour to prevent remarks which are repetitious or irrelevant or which amount to unsubstantiated offensive allegations against any person, present or not.
60. The Chair may require any person at the hearing who is considered to be behaving in a disruptive manner to leave the meeting and may prohibit his/her return except on compliance with specified conditions. A person excluded from a hearing under this Rule may put in writing any information or submission they intended for the hearing. At a gambling hearing the Sub-Committee must take any such information into account in reaching its decision.

61. The Chair on his/her own motion may indicate the decision of the Sub-Committee on any procedural matter within the scope of these Rules notwithstanding that the decision is stated in these Rules to be that of the Sub-Committee. This is subject to the right of any Member, who makes an immediate request, to have the matter put to the vote of the Sub-Committee as a whole. Rule 66 will apply to such a vote.
62. In accordance with the Hearings Regulations, each party has the right to make a closing address to the Sub-Committee in order to summarise his/her case at the end of the hearing. Unless the applicant consents to a different order, the applicant shall have the right to make the final address.
63. Each party at a licensing hearing must be allowed an equal maximum period of time to make a closing address. Normally, the Chair will invite each party to state how much time that party will require. However, the Sub-Committee may fix a greater or lesser maximum time for each closing address provided that this is reasonable in relation to the weight and complexity of the issues at the hearing.
64. Each party at a gambling hearing must be allowed an equal maximum time for the conduct of his/her case including any address or submission and the evidence in chief of all witnesses called by that party. Normally, the Chair will invite each party to state how much time that party will require for each part of his/her case. However, the Sub-Committee may fix a greater or lesser maximum time for each part of a case provided that this is reasonable in relation to the weight and complexity of the issues at the hearing.

Time Limit for Hearings

65. At 9.30 p.m. the Chair must ask the Sub-Committee to agree –
 - (a) to continue the hearing in hand and, if necessary, to suspend these Rules so as to allow it to continue for a reasonably short time beyond 10.00 p.m. when this is necessary to complete the hearing and advisable in the interests of fairness, or
 - (b) to adjourn the hearing until a date to be fixed.
66. Hearings shall not normally continue later than 10.00 p.m. and no new hearing shall be commenced after 10.00 p.m.

Decision Making

67. At the end of a hearing the Sub-Committee may confer publicly and announce its decision on the application(s) immediately.
68. Alternatively, the Sub-Committee may defer reaching its decision until a later time or date, in so far as this accords with the Hearings Regulations.
69. In any case, and whether or not Rule 66 applies, the Sub-Committee may retire with the Committee clerk and legal representative to another room to deliberate in private.
70. The Sub-Committee, if making a decision at that time, must reach their decision by a majority vote. The Licensing Committee, if making a decision at that time, must reach their decision by a majority vote but, in the event of an equality of votes, the Chair shall have a second, or casting, vote.
71. The decision(s) will then be summarised in writing and the Sub-Committee will return to the public meeting so that the Committee clerk can read out the decision(s) in the presence of all the parties and their representatives.
72. If the Sub-Committee require any clarification of matters of fact before reaching their decision(s), the Sub-Committee shall return to the public meeting and put questions to the parties, their witnesses or the Licensing representative in the presence of all the parties and their representatives.
73. If the legal representative gives legal advice on any point(s) material to the Sub-Committee's decision(s), this advice will be summarised and read out by the legal representative in public before the Committee Clerk reads out the decision(s).

Waivers and Irregularities

74. The Chair may agree to waive any of these Rules, including any time limit, in the case of any individual application where he/she considers that there is good reason to do so. Excepted from this power to waive are Rules 8 to 23 (inclusive). Any permanent variation of these Rules must be decided by the Licensing Committee.
75. Any irregularity arising from any failure to comply with any provision of these Rules before the Sub-Committee has made a determination shall not of itself render the proceedings void.

76. In any case of such an irregularity the Sub-Committee shall, if Members consider that any person may have been prejudiced as a result of the irregularity, take such steps as Members think fit to cure the irregularity before reaching a determination of the application(s). In any such case the Sub-Committee shall consult the legal representative before deciding upon any steps to cure the irregularity.
77. In any case where it appears after the Sub-Committee's determination that the decision has been vitiated by incorrect information or any procedural or legal error, the Legal Representative shall advise the Chair of this and of the steps necessary to remedy the problem. With the consent of the Chair, the Sub-Committee may reconvene to take the steps advised and/or to amend its decision. With the consent of the Chair in an appropriate case, the Members of the Sub-Committee may signify their consent to any steps advised and/or any amended decision without reconvening in person. When the legal representative so advises, the parties affected shall be invited to a reconvened hearing or, where appropriate, to signify their consent to any steps proposed without attending in person.

Cases Remitted by the Magistrates on Appeal

78. On an appeal to the Magistrates Court, the Court may remit the case to the Council for it to determine in accordance with the Direction of the Court. The Chair of the Licensing Committee on legal advice may wish the Council to contest that Direction by further legal proceedings. If not, the Chair will receive advice from the Head of Legal Services on how to comply with the Direction of the Court and will be requested to agree the appropriate procedure. So far as possible, these Rules will apply to any further hearing with such modifications as are advised to secure compliance with the Direction of the Court.